

Qualification factsheet

Qualification overview

Qualification title	NCFE Level 2 Certificate in Essential English in Everyday Life		
Qualification number (QN)	610/0676/2		
Total qualification time (TQT)	135	Guided learning hours (GLH)	135
Entry requirements	There are no specific prior skills/knowledge a learner must have for this qualification. However, learners may find it helpful if they have already achieved a level 1 qualification in English.		

About this qualification

This qualification is part of a suite designed to provide learners with essential knowledge and skills in English. Learners will develop their skills in:

- speaking, listening and communication
- reading
- writing

The qualification has been designed to map to the subject content for Functional Skills but splits the learning into smaller units and is assessed by a portfolio of evidence, so that it provides learners with skills that can be used in their everyday life or support them to progress on to a level 2 qualification in Functional Skills or a GCSE in English.

Qualification structure

To be awarded this qualification, learners are required to successfully achieve 6 mandatory units.

Mandatory units

Unit 01 Listening, understanding and using constructive feedback effectively (K/650/1947)
Unit 02 Participating in and contributing to discussions within formal and informal settings (L/650/1948)
Unit 03 Knowledge and application of punctuation, grammar and spelling (M/650/1949)
Unit 04 Composing written texts (Y/650/1950)
Unit 05 Interpreting straightforward and complex functional texts (A/650/1951)
Unit 06 Understanding prose writing and poetry (D/650/1952)

Assessment

The qualification is achieved through a learner produced portfolio of evidence which is internally assessed, and quality assured by centre staff and externally quality assured by NCFE.

We are in the process of creating a workbook that contains some sample tasks for this qualification, which can be found on the qualification page on the NCFE website. These tasks are not mandatory. You can contextualise these tasks to suit the needs of your learners to help them build up their portfolio of



evidence. The tasks have been designed to cover learning outcomes for all units and provide opportunities for stretch and challenge.

Progression opportunities

Learners who achieve this qualification could progress to the following:

- NCFE Level 2 Functional Skills Qualification in English (603/5054/4)
- GCSE in English
- apprenticeships
- vocational qualifications



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