

Additional Assessment Guidance for units 61, 62, 63 and 65**Summary of changes**

This section summarises the changes to this document since the last version

Version	Publication date	Summary of amendments
v1.1	November 2021	Unit numbers have been changed to adapt to new unit numbers in qualification specification.

Unit 61 Styling women's hair (F/502/3796)**Assessment guidance**

1 Be able to prepare for basic styling for women

Styling technique to include:

- hair straightening
- smoothing
- curling
- finger drying
- putting hair up
- blow drying
- setting hair
- pin curling.

Factors influencing style:

- head and face shape
- body shape
- age
- lifestyle
- hair growth
- hair length
- hair type
- hair condition and texture (elasticity density)
- fashions
- adverse skin scalp and hair conditions.

Client preparation:

- covering clothes, gowns
- consulting on styling
- advising on styling
- washing
- conditioning
- drying.

Unit 61 Styling women's hair (F/502/3796) (cont'd)**Assessment guidance (cont'd)**

2 Be able to provide basic styling for women

Products tools and equipment:

- combs
- brushes
- dryers
- curlers/straighteners
- mousse
- gel
- lotion
- spray
- moisturisers
- wax.

Carry out styling:

- correct posture
- using tools, equipment and products
- checking client is comfortable with procedures and happy with results.

Safety and hygiene:

- risks if hygiene rules not followed
- salon rules
- procedures re hygiene and safety; personal hygiene (removal of jewellery, hair tied back, clean, suitable clothing, hands and nails clean, cover wounds, sores etc)
- equipment hygiene (equipment clean and sterilized where appropriate; working area clean and tidy; supplies of disposable items; safe use of chemical products) own health and safety (posture etc).

Communication and professionalism

Communicating appropriately with client for different reasons, such as:

- meeting and greeting client
- obtaining information in consultation
- putting client at ease
- checking whether client is comfortable with procedure
- following salon procedures
- treating client with respect
- referring problems, queries to others where appropriate.

Unit 62 Styling men's hair (A/502/3795)

Assessment guidance

1 Be able to prepare for basic styling for men

Styling techniques to include:

- hair straightening
- smoothing
- curling
- finger drying
- blow drying
- finishing.

Factors influencing style:

- head and face shape
- body shape
- age
- lifestyle
- hair growth
- hair length
- hair type
- condition and texture (elasticity density)
- fashions
- adverse skin scalp and hair conditions
- facial hair
- baldness.

Client preparation

- covering clothes, gowns
- consulting on styling
- advising on styling
- washing
- conditioning
- drying.

Unit 62 Styling men's hair (A/502/3795) (cont'd)**Assessment guidance (cont'd)**

2 Be able to provide basic styling for men

Product tools and equipment:

- combs
- brushes
- dryers
- electrical styling equipment
- mousse
- gel
- lotion
- spray
- moisturisers
- wax
- dressing cream.

Carry out styling:

- correct posture
- using tools, equipment and products
- checking client is comfortable with procedures and happy with results.

Communication and professionalism

Communicating appropriately with client for different reasons, such as:

- meeting and greeting client
- obtaining information in consultation
- putting client at ease
- checking whether client is comfortable with procedure
- following salon procedures
- treating client with respect
- referring problems, queries to others where appropriate.

Unit 63 Colour hair using temporary colour (D/505/5025)**Assessment guidance**

1 Be able to prepare for application of temporary colour

Colour hair using temporary colour:

- prepare the client
- prepare the work area
- PPE
- correct posture
- shampoo and condition hair
- tools and equipment.

Temporary colouring products:

- mousses
- gels
- wands
- sprays (hair and glitter)
- lotions
- setting lotions
- water rinses
- colour paints.

Purpose and effect:

- temporary and semi-permanent products - enhances the natural colour by adding tones (eg warm, golden or ashen), darkens natural coloured hair, for fashion effects
- permanent products - enhances the natural colour by adding tones (eg warm, golden or ashen), darkens and lightens natural coloured hair, for fashion effects
- lightening products - lightens all hair.

Factors:

- hair and scalp condition (hair porosity, head lice, dry flaky scalp)
- natural hair colour
- fashion trends
- desired finished look.

Application:

- full head
- partial head.

Unit 63 Colour hair using temporary colour (D/505/5025) (cont'd)**Assessment guidance (cont'd)**

2 Be able to apply a temporary colour

Procedure for temporary colouring:

- application method
- suitable equipment
- manufacturer's instructions
- preparing client's hair
- preparing the colour product
- even
- neat partings/meshes/sections
- applying sufficient product.

Be able to apply a temporary colour

Temporary colouring products:

- mousses
- gels
- wands
- sprays (hair and glitter)
- lotions
- setting lotions
- water rinses
- colour paints.

Safe and hygienic working practices:

- methods of sterilisation
- PPE
- relevant health and safety legislation
- Electricity at Work Act
- posture.

Communicate:

- speaking
- listening
- body language
- what to say
- how to say it
- range of hair colouring terminology.

Unit 63 Colour hair using temporary colour (D/505/5025) (cont'd)

Assessment guidance (cont'd)

Behave:

- following instructions
- working co-operatively with others
- following salon requirements.

Basic structure of the hair:

- cuticle
- cortex
- medulla.

Methods and techniques:

- scrunching
- shoe shining
- stencilling
- combing.

Remove colouring products:

- semi-permanent
- quasi-permanent
- permanent
- lightening products
- cap
- foils.

Unit 65 Basic make-up application (J/502/3797)

Assessment guidance

1 Be able to prepare for make-up

Factors influencing choice of make-up products and techniques:

- face shape
- eye colour
- hair
- colour
- skin colour
- type and texture
- outfit colour
- natural daylight
- artificial light
- occasion eg day or special occasion
- skin condition and reactions
- fashion trends
- cultural factors.

Importance of preparation procedures:

- to check client's requirements
- to ensure make-up products and techniques are suitable for client and required look
- to ensure necessary products and tools are available and within easy reach
- to ensure client is comfortable
- to ensure client's clothing and hair is protected; to ensure hygiene procedures are complied with.

Client preparation procedure:

- position on couch
- gown
- headband
- sectioning clips
- head/neck support
- visual inspection of skin to check skin type
- contraindications ie skin diseases/disorders, eye infections, allergies, conditions that cause the client discomfort.

Unit 65 Basic make-up application (J/502/3797) (cont'd)**Assessment guidance (cont'd)**

Prepare the work area for basic make-up service:

- sterilisation and sanitation methods
- preparation of tools
- materials
- equipment
- products
- personal hygiene and appearance.

Products, tools and equipment:

- concealers
- foundations eg liquid, cream/oil based, mousses; all-in- one; powder; cream or powder blusher
- cream or powder eye shadow; pencil or liquid
- eyeliner
- mascara
- lipstick
- lip gloss
- make-up remover eg cleansing milk, gel or cream
- brushes
- palettes
- sponges
- mirror
- make-up palette
- headbands
- gowns
- towel
- cotton wool.

Uses of commonly available make-up products:

- coverage
- reduce shine
- add colour
- highlight
- shade
- define
- enhance
- disguise or soften natural features and blemishes.

Unit 65 Basic make-up application (J/502/3797) (cont'd)**Assessment guidance (cont'd)**

2 Be able to carry out make-up

Basic skin types:

- oily
- dry
- normal
- combination.

Structure and function of the skin:

- epidermis
- dermis
- subcutaneous layer
- sensation
- heat
- regulation
- absorption
- protection
- excretion
- secretion.

Bone structure of face:

- frontal
- zygomatic
- mandible
- maxillae bones.

Prepare the face

Preparing face by removing any existing make-up, cleansing, toning and moisturising.

Apply basic make-up

Applying cosmetics to meet client requirements, eg day, evening or special occasion look - removing make-up after application if necessary.

Unit 65 Basic make-up application (J/502/3797) (cont'd)**Assessment guidance (cont'd)**

Safe and hygienic working practices include:

- sterilisation and sanitation methods
- following health and safety instructions according to salon policy
- personal protective equipment (PPE)
- Control of Substances Hazardous to Health (COSHH)
- safe use of tools and equipment.

Communication and behaviour includes:

- speaking, listening and responding to instructions
- asking questions
- body language
- cooperating
- teamwork
- taking responsibility
- polite
- tactful
- respectful
- using skin care and make-up terminology.

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