

# Qualification factsheet

## Qualification overview

<b>Qualification title</b>	NCFE CACHE Level 5 Diploma in Leadership and Management for Adult Care		
<b>Qualification number (QN)</b>	610/0673/7		
<b>Total qualification time (TQT)</b>	950	<b>Guided learning hours (GLH)</b>	790
<b>Entry requirements</b>	There are no formal entry requirements for this qualification but learners will need to be at least 19 years of age. It is also recommended that they hold a level 3 qualification or above in a related area.		

## About this qualification

This qualification is designed to support the development of registered managers of adult social care services. The qualification provides learners with the knowledge and skills needed to work in adult social care and to have responsibility for leading and managing a service. This will include managing and improving care and support for individuals accessing the service, supporting and developing the workforce, and driving the vision for their service or organisation.

It covers a wide range of topics including:

- leadership and management
- governance and regulatory processes
- quality assurance
- safeguarding, protection and risk
- communication, relationships and partnership working
- person-centred practice for positive outcomes
- managing personal wellbeing
- professional development, supervision and performance management
- decision-making skills
- entrepreneurial skills and innovation
- the management of specific services

Developed with and supported by Skills for Care, this qualification has been designed to meet the requirements for the apprenticeship standard for Leader in Adult Care.

## Qualification structure

To be awarded this qualification, learners are required to successfully achieve a minimum of **95 credits**: **80 credits** from the mandatory units and a minimum of **15 credits** from the optional units.

## Mandatory units

<b>Theme 1 Leadership and management roles and responsibilities</b>
LMAC 1A Leadership and management in adult care (R/650/1921)
LMAC 1B Team leadership in adult care (T/650/1922)
LMAC 7A Resource management in adult care (A/650/1924)

<b>Theme 2 Governance and quality assurance</b>
LMAC 2A Governance of adult care (D/650/1925)
LMAC 2B Regulatory processes for adult care (F/650/1926)

<b>Theme 3 Working with others</b>
LMAC 3A Communication and information management in adult care (H/650/1927)
LMAC 4A Partnership working in adult care (J/650/1928)

<b>Theme 4 Person-centred practice for positive outcomes</b>
LMAC 5A Outcomes-based and person-centred practice in adult care (K/650/1929)
LMAC 5B Equality, diversity, inclusion and human rights in adult care (R/650/1930)
LMAC 5C Continuous improvement in adult care (T/650/1931)

<b>Theme 5 Professional development, supervision and performance management</b>
LMAC 6A Professional development in adult care (Y/650/1932)
LMAC 6B Supervision and performance management in adult care (D/650/1934)

<b>Theme 6 Safe ways of working, protection and risk</b>
LMAC 8A Safeguarding in adult care (F/650/1935)
LMAC 8B Health and safety in adult care (H/650/1936)
LMAC 8C Risk-taking and risk management in adult care (K/650/1938)
LMAC 8D Managing comments, concerns and complaints in adult care (L/650/1939)

<b>Theme 7 Managing and developing self</b>
LMAC 9A Manage own professional development and personal wellbeing (F/650/1953)

<b>Theme 8 Vision and strategy</b>
LMAC 10A Decision-making in adult care (H/650/1954)
LMAC 11A Market provision and integrated approaches in adult care (J/650/1955)
LMAC 11B Innovation and change in adult care (K/650/1956)

## Optional units

<b>Theme 9 Aspects of support</b>
LMAC 12 Advocacy in adult care (L/650/1957)
LMAC 13 Assistive technology in adult care (M/650/1958)
LMAC 14 Digital skills in adult care (R/650/1959)
LMAC 15 Group living in adult care (A/650/1960)
LMAC 16 Healthcare and clinical skills in adult care (D/650/1961)
LMAC 17 Mental capacity in adult care (F/650/1962)
LMAC 18 Specialist areas of care (H/650/1963)
LMAC 19 Sexuality and sexual health in adult care (J/650/1964)
LMAC 20 Transitions in adult care (L/650/1966)

<b>Theme 10 Aspects of leadership and management</b>
LMAC 21 Business development for adult care (R/650/1968)
LMAC 22 Coaching and mentoring in adult care (L/650/1975)
LMAC 23 Induction in adult care (M/650/1976)
LMAC 24 Manage finance and budgets in adult care (R/650/1977)
LMAC 25 Recruitment, selection and retention in adult care (T/650/1978)
LMAC 28 Research in adult care (Y/650/1979)

## Assessment

This qualification must be assessed in line with Skills for Care and Development assessment principles.

All units are internally assessed by the centre.

Methods used could include:

- interpretation of knowledge from direct observation of practice in the workplace
- witness evidence
- professional discussion
- reflection on own practice in real work situations
- written assignments
- learner's own plans and written records
- learner log or reflective diary
- observation
- portfolio of evidence
- scenario or case study
- oral questioning

Grading of all units will be achieved/not yet achieved.

## Placement requirements

Learners will need to be working in a managerial role in an appropriate setting, or have the opportunity to carry out responsibilities associated with these roles.

## Progression opportunities

Learners can progress to a degree in a related discipline. On completion learners can also progress to a wide range of job roles.

The following list is not all-inclusive, but gives an idea of the opportunities available in adult care settings:

- manager
- deputy manager
- assistant manager
- care broker
- case manager



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