

Business Travel

NCFE Level 3 Award in Business Travel

(603/5136/6)

This qualification gives learners the appropriate knowledge and understanding for working in the business travel industry. Learners will gain the necessary skills by completing 3 mandatory units in this area of the travel industry.

Qualification content

Throughout this qualification, your learners will gain valuable knowledge of:

- The structure of the business travel sector
- How the travel sector is evolving
- The role and benefits of using a travel management company
- The demands of the 21st century traveller
- How to offer a personalised trip
- Market dynamics and the global economy
- Business management and leadership.

Qualification overview

Qualification Title	NCFE Level 3 Award in Business travel
Qualification Number (QN)	603/5136/6
Total Qualification Time (TQT)	80
Guided Learning Hours (GLH)	62
Entry Guidance	There are no specific prior learning requirements for this qualification. Entry is at your discretion, but learners should 16 or above.

Just the facts

Qualification structure and how to achieve

This is a knowledge-based qualification which comprises a portfolio of evidence. Learners must complete 3 mandatory units to complete the qualification. We internally assess and externally quality assure this.

Mandatory units:

- Introduction to Business Travel
- 21st Century Travel Management
- Evolution of the Travel Management Industry

An e-Learning platform is available for delivering and assessing this qualification. It has been developed by Travilearn.

The platform provides access to comprehensive and fun content, including videos, presentations, quizzes and games. It's more flexible for centres, is available 24/7 and you access it via desktop and mobile devices. The British Travel Association (BTA), the representative body for business travel companies, endorses the platform.

What's next?

Learners who achieve this qualification could progress to:

- Level 3 Introductory Certificate in Travel and Tourism
- Level 3 Certificate in Travel and Tourism
- Level 3 Extended Diploma in Travel and Tourism
- Level 3 Introductory Diploma in Travel and Tourism
- Level 3 Diploma in Travel and Tourism.

It may also be useful to learners studying qualifications in the following sectors:

- Travel and tourism
- Business administration



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Email customersupport@ncfe.org.uk



Call 0191 239 8000

Why choose NCFE?



Our qualifications

We work with schools, colleges and employers to ensure our qualifications meet the needs of learners and are fit for purpose.



Supported by employers

Employers support our qualifications.



Our customer commitment

You'll have access to support from our award-winning customer service team throughout your delivery.



Access to resources

You and your learners will have access to various resources to support learning and course delivery.