

## NCFE Level 2 Functional Skills Qualification in English (603/5054/4)

### NCFE Level 2 Functional Skills Qualification in English: Writing

Paper number: **Practice Paper 2**

Time allowed: **1 hour**

#### Learner instructions

- Use black ink.
- Answer **all** questions.
- Read **each** question carefully.
- Write your responses in the spaces provided.
- All of the work you submit **must** be your own.

#### Learner information

- The marks available for each question are shown in brackets.
- The maximum mark for this paper is 44.
- The use of a dictionary is **not** permitted.

**Do not turn over until the invigilator tells you to do so.**

Please complete / check your details below

Learner name:

Centre name:

Learner number:

Centre number:

Practice Paper

**This page is intentionally left blank.**

This assessment is about:

- a street party
- leisure activities.

**Read the information provided and complete the two writing activities:**

**Activity 1: Write an email [22 marks]**

**Activity 2: Write an article [22 marks]**

**41% of the marks are available for evidence of accurate spelling, punctuation and grammar.**

**Suggested timings:**

- Allow 10 minutes overall for reading, planning and proofreading.
- Allow approximately 25 minutes for Activity 1.
- Allow approximately 25 minutes for Activity 2.

**Please turn over for Activity 1.**

## Activity 1: Write an email

This activity has a possible **22 marks** available.

Complete the activity in the space provided.

A website is running a competition to win the ultimate street party for your family, friends and neighbours. The website will organise the party and pay for food, drinks and entertainment for up to 300 people.

Write an email explaining why your street deserves to win the party. In your email, you could also include suggestions for food, drinks and entertainment.

Write your email to:  
[admin@streetparty.biz](mailto:admin@streetparty.biz)

Use the template provided to write your email.

**[22 marks]**

You may use the space below for planning and drafting your email.

Practice Paper





## Activity 2: Write an article

This activity has a possible **22 marks** available.

Complete the activity in the space provided.

You read an article in your local newspaper saying that young people spend too much time on their phones, playing computer games or binge-watching television, and they are only interested in pastimes that involve a screen.

Write an article with your response to this argument. You could give examples of other activities that young people enjoy and describe the benefits of having different interests.

Your article should be between 250–350 words.

**[22 marks]**

Practice Paper

You may use the space below for planning and drafting your article.

Practice Paper





To be completed by the examiner	Mark
Activity 1	/ 22
Activity 2	/ 22
TOTAL MARK	/ 44

Practice Paper