

Qualification factsheet

Qualification overview

Qualification title	NCFE CACHE Level 5 Diploma in Leadership and Management for Adult Care		
Qualification number (QN)	603/2422/3		
Total qualification time (TQT):	900	Guided learning hours (GL)	720
Entry requirements:	There are no formal entry requirements for this qualification but learners will need to be at least 19 years of age. It is also recommended that they hold a Level 3 qualification or above in a related area.		

About this qualification

This qualification provides learners with the knowledge and skills needed to effectively manage practice and lead others in adult care services. It covers a wide range of topics including:

- leadership and management
- governance and regulatory processes
- quality assurance
- safeguarding, protection and risk
- communication, relationships and partnership working
- person-centred practice for positive outcomes
- professional development, supervision and performance management
- decision-making skills
- entrepreneurial skills and innovation
- the management of specific services.

Developed with and supported by Skills for Care, this qualification has been designed to meet the requirements for the new Apprenticeship Standard for Leader in Adult Care.

Qualification structure

Learners must achieve the 20 mandatory units (75 credits) and the remaining 15 credits from the optional units to achieve a minimum of 90 credits in total.

Mandatory units

Theme 1: Leadership and management roles and responsibilities
L/616/1027 Leadership and management in adult care
R/616/1028 Team leadership in adult care
L/616/1030 Resource management in adult care

Theme 2: Governance and quality assurance
R/616/1031 Governance of adult care
M/616/1036 Regulatory processes for adult care

Theme 3: Working with others
T/616/1037 Communication and information management in adult care
F/616/1039 Partnership working in adult care

Theme 4: Person-centred practice for positive outcomes
F/616/1042 Outcomes based person-centred practice in adult care
Y/616/1046 Equality, diversity and inclusion in adult care
K/616/1049 Continuous improvement in adult care

Theme 5: Professional development, supervision and performance
A/616/1055 Professional development in adult care
R/616/1059 Supervision and performance management in adult care

Theme 6: Safe ways of working, protection and risk
D/616/1064 Safeguarding and protection in adult care
M/616/1070 Health and safety in adult care
D/616/1078 Risk taking and risk management in adult care
Y/616/1080 Managing concerns and complaints in adult care

Theme 7: Managing and developing self
K/616/1083 Manage self in adult care

Theme 8: Vision and strategy
T/616/1085 Decision making in adult care
F/616/1087 Entrepreneurial skills in adult care
J/616/1088 Innovation and change in adult care

Optional units

J/616/1141 Advocacy in adult care
R/616/1143 Assistive technology in adult care
H/616/1146 Business development for adult care
K/616/1147 Clinical skills in adult care
T/616/1149 Coaching and mentoring in adult care
A/616/1153 Group living in adult care
J/616/1155 Induction in adult care
R/616/1157 Mental capacity in adult care
Y/616/1158 Recruitment, selection and retention in adult care
R/616/1160 Research in adult care
H/616/1163 Specialist areas of care
K/616/1164 Sexuality and sexual health in adult care
T/616/1166 Transitions in adult care

Assessment

All units are internally assessed by the Centre. Methods used could include:

- interpretation of knowledge from direct observation of practice in the workplace
- witness evidence
- professional discussion
- reflection on own practice in real work situations
- written assignments
- learner's own plans and written records
- learner log or reflective diary
- observation
- portfolio of evidence
- scenario or case study
- oral questioning.

Grading of all units will be Pass or Refer.

Placement requirements

Learners will need to be working in the role of Deputy or Manager in an appropriate setting, or have the opportunity to carry out responsibilities associated with these roles.

Progression opportunities

Learners can progress to a degree in a related discipline. On completion learners can also progress to a wide range of job roles. The following list is not all-inclusive, but gives an idea of the opportunities available in adult care settings:

- Manager
- Deputy Manager
- Assistant Manager
- Care Broker
- Case Manager



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