**Qualification**

**specification**

**DRAFT - NCFE CACHE Level 2 Technical Specialist in Neuroscience in Early Years (Award)**

**QN: 610/4570/6**

# Qualification summary

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification title** | NCFE CACHE Level 2 Technical Specialist in Neuroscience in Early Years (Award) | | |
| **Ofqual qualification number (QN)** | 610/4570/6 | **Aim reference** | 61045706 |
| **Guided learning hours (GLH)** | 105 | **Total qualification time (TQT)** | 120 |
| **Minimum age** | 16 | | |
| **Qualification purpose** | This additional specialist qualification is designed for learners to develop an increased understanding of neuroscience in early years. It covers exploring brain development in relation to holistic growth with a particular focus on self-regulation and how to nurture this in children from birth to seven years. It also provides an opportunity for learners to acquire a number of practical and technical skills.  Learners are required to demonstrate the full application of knowledge and understanding over a period of time in the workplace.  This qualification will support learners who are seeking a career within the early years sector and who may also want to progress to further or higher education.  This qualification builds on the outcomes within the Early Years Practitioner occupational standard (ST0888). | | |
| **Rules of combination** | Learners are required to successfully achieve 2 mandatory units to gain this qualification. | | |
| **Grading** | Achieved/not yet achieved. | | |
| **Assessment method** | Internally assessed and externally quality assured portfolio of evidence. | | |
| **Work placement experience** | This qualification requires learners to complete a mandatory work placement experience throughout the duration of the qualification, before certification.  Learners are required to either be employed in an early years setting or have access to a setting to successfully complete a minimum of 30 placement hours. | | |
| **Occupational standards** | This qualification builds on the outcomes within the Early Years Practitioner occupational standard (ST0888).  The specialist duties have been written to build upon the knowledge, skills and behaviours in the Early Years Practitioner occupational standard.   1. Share knowledge of the impact of neuroscience to child development with staff and parents 2. Evaluate pedagogical practice ensuring learning from neuroscience is embedded in daily practice 3. Recognise trauma in children and work in partnership to best support them   4. Model co-regulation for self-regulation in children | | |
| **Regulation information** | This is a regulated qualification. The regulated number for this qualification is 610/4570/6. | | |
| **Funding** | This qualification may be eligible for funding. For further guidance on funding, please contact your local funding provider. | | |

**Contents**

[Qualification summary 2](#_Toc173319265)

[Section 1: introduction 5](#_Toc173319266)

[Aims and objectives 5](#_Toc173319267)

[Support handbook 5](#_Toc173319268)

[Guidance for entry and registration 5](#_Toc173319269)

[Achieving this qualification 6](#_Toc173319270)

[Progression 6](#_Toc173319271)

[Resource requirements 6](#_Toc173319272)

[Real work environment (RWE) requirement 6](#_Toc173319273)

[Work placement experience 6](#_Toc173319274)

[Age range covered by the qualification 6](#_Toc173319275)

[How the qualification is assessed 7](#_Toc173319276)

[Internal assessment 8](#_Toc173319277)

[Section 2: unit content and assessment guidance 9](#_Toc173319278)

[Unit 01 Applying knowledge of neuroscience in early years (T/651/2641) 10](#_Toc173319279)

[Unit 02 Self-regulation and how to nurture this in children from birth to seven years in settings (Y/651/2642) 12](#_Toc173319280)

[Recommended assessment methods 14](#_Toc173319281)

[Assessment strategies and principles 15](#_Toc173319282)

[NCFE assessment principles for adult care, childcare and health qualifications 16](#_Toc173319283)

[Section 3: explanation of terms 20](#_Toc173319284)

[Section 4: support 22](#_Toc173319285)

[Support materials 22](#_Toc173319286)

[Other support materials 22](#_Toc173319287)

[Reproduction of this document 22](#_Toc173319288)

[Contact us 23](#_Toc173319289)

[Appendix A: units 24](#_Toc173319290)

[Applying knowledge of neuroscience in early years 24](#_Toc173319291)

[Self-regulation and how to nurture this in children from birth to seven years in settings 24](#_Toc173319292)

# Section 1: introduction

Please note this is a draft version of the Qualification Specification and is likely to be subject to change before the final version is produced for the launch of the qualification.

If you are using this Qualification Specification for planning purposes, please make sure that you are using the most recent version.

## Aims and objectives

This qualification aims to:

* focus on raising an awareness of neuroscience in the early years
* offer breadth and depth of study, incorporating a key core of knowledge
* provide opportunities to acquire a number of practical and technical skills

The objectives of this qualification are to:

* support learners to gain an understanding of neuroscience in early years
* support learners to progress to further and higher education
* extend the knowledge of the early years practitioner for improved practice

## Support handbook

This qualification specification must be used alongside the mandatory support handbook, which can be found on the NCFE website. This contains additional supporting information to help with planning, delivery and assessment.

This qualification specification contains all the qualification-specific information you will need that is not covered in the support handbook.

## Guidance for entry and registration

This qualification is designed for learners who wish to improve their knowledge and practice when working with babies and young children, learning from an evidence-informed understanding of early brain development.

It may also be useful to learners studying qualifications in the following sector:

* early years education

Registration is at the discretion of the centre in accordance with equality legislation and should be made on the Portal.

Learners must already have prior core knowledge and skills within the Early Years Sector to study this qualification.

Centres are responsible for ensuring that all learners are capable of achieving the learning outcomes (LOs) and complying with the relevant literacy, numeracy and health and safety requirements.

Learners registered on this qualification should not undertake another qualification at the same level, or with the same/a similar title, as duplication of learning may affect funding eligibility.

## Achieving this qualification

To be awarded this qualification learners are required to successfully achieve two mandatory units.

Please refer to the list of units in appendix A or the unit summaries in section 2 for further information.

To achieve this qualification, learners must successfully demonstrate their achievement of all LOs of the units as detailed in this qualification specification. A partial certificate may be requested for learners who do not achieve the full qualification but have achieved at least one whole unit; partial achievement certificate fees can be found in the fees and pricing document on the NCFE website.

## Progression

Learners who achieve this qualification could progress to the following:

* employment:
  + learners could go on to champion neuroscience in an early years setting from an informed position
* further education:
  + NCFE CACHE Level 3 Diploma in Early Years Education and Care (Early Years Educator) (601/2147/6)
  + NCFE CACHE Level 3 Award for Special Educational Needs Coordinators in Early Years Settings (603/3476/9)
* higher education
  + NCFE CACHE Level 4 Certificate in Neuroscience in Early Years (603/5217/6)
  + NCFE CACHE Level 4 Award in Special Educational Needs and Disability (SEND) Leadership and Management in the Early Years (603/4888/4)

## Resource requirements

There are no mandatory resource requirements for this qualification, but centres must ensure learners have access to suitable resources to enable them to cover all the appropriate LOs.

## Real work environment (RWE) requirement

This is a knowledge and skills qualification. Experience in the real work environment is required to meet assessment criteria (AC) associated with LOs beginning with ‘be able to’.

## Work placement experience

This qualification requires learners to complete a mandatory work placement experience throughout the duration of the qualification, before certification.

Learners are required to either be employed in an early years setting or have access to a setting to successfully complete a minimum of 30 placement hours.

## Age range covered by the qualification

This qualification prepares learners to work with children from birth to seven years.

## How the qualification is assessed

Assessment is the process of measuring a learner’s skill, knowledge and understanding against the standards set in a qualification.

This qualification is internally assessed and externally quality assured.

The assessment consists of one component:

* an internally assessed portfolio of evidence, which is assessed by centre staff and externally quality assured by NCFE (internal quality assurance (IQA) must still be completed by the centre as usual)

Unless otherwise stated in this specification, all learners taking this qualification must be assessed in English and all assessment evidence presented for external quality assurance must be in English.

## Internal assessment

We have created some sample tasks for the internally assessed units, which can be found within a separate document in the member’s area of our website. These tasks are not mandatory. You can contextualise these tasks to suit the needs of your learners to help them build up their portfolio of evidence. The tasks have been designed to cover some knowledge (LOs) for unit 01 and unit 02 and provide opportunities for stretch and challenge. For further information about contextualising the tasks, please contact the provider development team.

Each learner must create a portfolio of evidence generated from appropriate assessment tasks to demonstrate achievement of all the LOs associated with each unit. The assessment tasks should allow the learner to respond to a real-life situation that they may face when in employment. On completion of each unit, learners must declare that the work produced is their own and the assessor must countersign this. Examples of suitable evidence for the portfolio for each unit are provided in section 2.

If a centre needs to create their own internal assessment tasks, there are 4 essential elements in the production of successful centre-based assessment tasks; these are:

* ensuring the assessment tasks are meaningful with clear, assessable outcomes
* appropriate coverage of the content, LOs or AC
* having a valid and engaging context or scenario
* including sufficient opportunities for stretch and challenge for higher attainers

Please see the guidance document for creation of internal assessment tasks on the NCFE website.

# Section 2: unit content and assessment guidance

This section provides details of the structure and content of this qualification.

The types of evidence listed are for guidance purposes only. Within learners’ portfolios, other types of evidence are acceptable if all learning outcomes (LOs) are covered, and if the evidence generated can be internally and externally quality assured. For approval of methods of internal assessment other than portfolio building, please contact your external quality assurer.

The explanation of terms explains how the terms used in the unit content are applied to this qualification. This can be found in section 3.

## Unit 01 **Applying knowledge of neuroscience in early years (**T/651/2641**)**

|  |  |  |  |
| --- | --- | --- | --- |
| Unit summary | | | |
| In this unit, learners will understand neuroscience and the early development of the brain. They will understand neurons, synaptogenesis and how the social brain develops. | | | |
| Assessment | | | |
| This unit is internally assessed via a portfolio of evidence. | | | |
| Mandatory | **Achieved/not yet achieved** | **Level 2** | **45 GLH** |

| **Learning outcomes (LOs)**  The learner will: | **Assessment criteria (AC)**  The learner can: |
| --- | --- |
| 1. Understand the neuroscience of early brain development | 1.1 Define neuroscience |
| 1.2 Explain how the baby’s brain develops and grows during pregnancy |
| 1.3 Explain the process of early brain development from birth to seven years |
| 1. Understand neurons and their main functions | 2.1 Identify the three main parts of a neuron |
| 2.2 Describe the functions of a neuron |
| 1. Understand synaptogenesis | 3.1 Define synaptogenesis |
| 3.2 Explain the process of synaptogenesis and the factors that influence this |
| 3.3 Describe pruning within sensitive periods of brain development |
| 1. Understand how the social brain develops | 4.1 Explain the impact of relationships on developing the social brain |
| 1. Be able to improve practice by sharing knowledge of early neuroscience and its impact on child development with colleagues and parents | 5.1 Recognise trauma in children and explain ways practice can be improved by **sharing** the knowledge of early neuroscience with colleagues and parents and the importance of working in partnership |
| 5.2 Plan enabling environments with reference to evidence-informed research |
| 5.3 Evaluate own pedagogical practice ensuring learning from neuroscience is embedded into daily practice |

| **Range** |
| --- |
| **5.** Be able to improve practice by sharing knowledge of early neuroscience and its impact on child development with colleagues and parents |
| **5.1 Sharing:**   * communicate: * written * verbal * using digital tools for example: * email * social media * newsletters * inform colleagues and parents |

| **Delivery and assessment guidance** |
| --- |
| LO4 AC4.1 Learners must explain the impact of mirror neurons on the development of the social brain  LO5 AC5.1, 5.2, 5.3 Learners may wish to refer to the sustainability resource ‘An Early Childhood Education for Sustainability resource that embeds the Sustainable Development Goals and STEM into pedagogical practice’ available on the NCFE website.  Evidence could include:  written and pictorial information  professional discussion  learner’s own work products such as leaflets and guides for practitioners and parents/carers  Relationship to National Occupational Standards (NOS):   * SCDHSC0047 Support parents and carers to acquire skills to care for and protect babies, children and young people * SCDCCLD0314 Promote the care of babies and children * SCDCCLD0303 Promote the development of children and young people * SCDCCLD0312 Implement positive environments for babies and children |

## Unit 02 **Self-regulation and how to nurture this in children from birth to seven years in settings (Y/651/2642)**

|  |  |  |  |
| --- | --- | --- | --- |
| Unit summary | | | |
| In this unit, the learner will understand the limbic system and self-regulation. They will understand self-regulation and the factors that can affect its development. They will also learn about the three types of stress and about adverse childhood experiences (ACEs). The learner will also learn to distinguish between behaviourist and relational approaches to behaviour management. | | | |
| Assessment | | | |
| This unit is internally assessed via a portfolio of evidence. | | | |
| Mandatory | **Achieved/not yet achieved** | **Level 2** | **60 GLH** |

| **Learning outcomes (LOs)**  The learner will: | **Assessment criteria (AC)**  The learner can: |
| --- | --- |
| 1. Understand the limbic system | 1.1 Explain what the limbic system is |
| 2. Understand self-regulation | 2.1 Describe self-regulation |
| 2.2 Define the five domains of self-regulation |
| 2.3 Define the five domains of stressors relating to self-regulation |
| 3. Understand special educational needs and disabilities (SEND) and the influences that can affect the child’s ability to self-regulate | 3.1 Explain to colleagues and parents the significance of SEND and the influence of the five stressors on children’s ability to self-regulate |
| 4. Understand about co-regulation and its role | 4.1 Define co-regulation |
| 4.2 Explain the role of co-regulation in nurturing children to achieve self-regulation |
| 5. Understand the types of stresses which impact on children from birth to seven years | 5.1 Define the stress response system |
| 5.2 Identify the three types of stress and the impact on the child from birth to seven years |
| 6. Understand adverse childhood experiences (ACEs) and how they influence long-term wellbeing and development | 6.1 Describe the ten ACEs that a child from birth to seven years may be subjected to |
| 6.2 Explain how these ACEs influence long-term wellbeing and development |
| 7. Understand the difference between the predominant behaviourist and alternative relational approaches and policies in behaviour management | 7.1 Compare behaviourist behaviour management approaches to more relational approaches in understanding behaviour and nurturing positive behaviour |
| 7.2 Describe what emotion coaching is |
| 7.3 Explain how emotion coaching can support practice in an early years setting |
| 8. Be able to outline indicators of trauma in individual children and strategies to support them | 8.1 Outline indicators of experienced trauma in children |
| 8.2 Outline strategies to support individual children who have experienced trauma |
| 8.3 Model co-regulation for all children |
| 8.4 Use an example to explain self-regulation for an individual child |

| **Delivery and assessment guidance** |
| --- |
| LO8 AC8.2 Learners may wish to refer to the sustainability resource ‘An Early Childhood Education for Sustainability resource that embeds the Sustainable Development Goals and STEM into pedagogical practice’ available on the NCFE website.  Evidence could include:  written and pictorial information  professional discussion  learner’s own work products such as leaflets and guides for practitioners and parents/carers  Relationship to National Occupational Standards (NOS):   * SCDHSC0047 Support parents and carers to acquire skills to care for and protect babies, children and young people * SCDCCLD0314 Promote the care of babies and children * SCDCCLD0303 Promote the development of children and young people * SCDCCLD0312 Implement positive environments for babies and children |

Recommended assessment methods

A recommended range of assessment methods has been identified, which may be used for the units in this qualification. This gives the opportunity for the individual needs of learners to be taken into account.

If you are proposing to use an assessment method that is not included within the recommended list, you should contact your external quality assurer with full details of your proposed method. It will need formal approval from NCFE before it can be used.

Each learner must generate evidence from appropriate assessment tasks that demonstrate achievement of all the learning outcomes (LOs) associated with each unit (grades are not awarded).

Please refer to the notes relating to expert witness testimony and simulation that follow this table.

| **Ref** | **Assessment method** | **Assessing**  **competence/ skills** | **Assessing**  **knowledge/ understanding** |
| --- | --- | --- | --- |
| A | Direct observation of learner by assessor:   * by an assessor who meets the relevant Sector Skills Council’s (SSC) or other assessment strategy/principles and includes inference of knowledge from this direct observation of practice | Yes | Yes |
| B | Professional discussion | Yes | Yes |
| C | Expert witness testimony\*:   * when directed by the Sector Skills Council (SSC) or other assessment strategy/principles | Yes | Yes |
| D | Learner’s own work products | Yes | Yes |
| E | Learner log or reflective diary | Yes | Yes |
| F | Activity plan or planned activity | Yes | Yes |
| G | Observation of children, young people or adults by the learner | Yes | Yes |
| H | Portfolio of evidence:   * may include simulation\*\* | Yes | Yes |
| I | Recognition of prior learning | Yes | Yes |
| J | Reflection on own practice in real work environment (RWE) | Yes | Yes |
| K | Written and pictorial information | No | Yes |
| L | Scenario or case study | No | Yes |
| M | Task set by NCFE (for knowledge LOs) | No | Yes |
| N | Oral questions and answers | Yes | Yes |
| \* **Expert witness testimony** should be used in line with the relevant assessment strategy/principles. This method must be used with professional discretion, and only selected when observation would not be appropriate. Those providing an expert witness testimony must be lead practitioners with experience of making judgements around competence. The circumstances that may allow for an expert witness testimony include:   * when assessment may cause distress to an individual, such as supporting a child with a specific need * a rarely occurring situation, such as dealing with an accident or illness * confidential situations, such as safeguarding strategy meetings, where it would be inappropriate for an assessor to observe the learner’s performance   \*\* **Simulation**. A learner’s portfolio of evidence may only include simulation of skills where simulation is permitted by the relevant assessment strategy/principles. | | | |

Assessment strategies and principles **relevant to this qualification**

The key requirements of the assessment strategies or principles that relate to units in this qualification are summarised below.

The centre must ensure that individuals undertaking assessor or quality assurer roles within the centre conform to the assessment requirements for the unit they are assessing or quality assuring.

## NCFE assessment principles for adult care, childcare and health qualifications

**1. Introduction**

1.1 These principles and approaches to unit/qualification assessments should be read alongside individual unit assessment requirements, where appropriate.

1.2 These principles will ensure a consistent approach to those elements of assessment that require further interpretation and definition, and support sector confidence.

1.3 The centre needs to ensure that individuals undertaking assessor or quality assurer roles within the centre conform to the Sector Skills Council and/or NCFE assessment principles for the unit they are assessing or quality assuring.

**Assessing knowledge, skills and competence**

Learners will need to meet all of the assessment criteria for knowledge, skills and competence included in the qualification using appropriate assessment methods.

**Practical skills competence**

The centre with whom the learners are registered will be responsible for making all assessment decisions. Assessors must be ***contracted*** to work directly with the centre, contributing to all aspects of standardisation. The centre must ensure a process of training is followed, including during induction and quality assurance activities. Occupationally competent and qualified assessors from the centre must use direct observation to assess practical skills-based outcomes. Further information and guidance can be found below:

**2. Assessment principles**

2.1 Assessment decisions for competence/skills-based learning outcomes must relate to experience gained in a real work environment.

2.2 Assessment decisions for competence/skills-based learning outcomes must be made by an occupationally competent assessor, qualified to make assessment decisions.

2.3 Competence/skills-based assessment must include direct observation as the main source of evidence.

2.4 Simulation may only be utilised as an assessment method for competence-based learning outcomes where this is specified in the assessment requirements.

2.5 Given the nature of work with children, young people, service users and their families (if applicable), which may from time to time include sensitive situations requiring confidentiality/privacy, there may be a need to make use of an expert witness testimony (EWT) as a source of performance evidence in the workplace.

Expert witnesses can be drawn from experienced individuals who can attest to the learner's performance in the workplace. This may include line managers or other experienced colleagues from inside an organisation or from other agencies. This may prove particularly important for those learners who work unsupervised, but who have contact with a range of different professionals in the course of their work activities.

Expert witnesses must only be used for observation where they have occupational expertise of specialist areas, or the observation is of a particularly sensitive nature. It is not necessary for expert witnesses to hold an assessor qualification, as a qualified assessor must assess the testimony provided by an expert witness when making summative assessment decisions. See also section 4.5.

The centre should enable expert witnesses to provide and present their evidence in an efficient way that does not compromise validity and reliability. This could include the following:

* the use of voice and audio recordings
* through remote discussions where the main assessor could scribe the expert witness contributions (for example, via Microsoft Teams or Zoom)
* over the telephone where the assessor could scribe the testimony

Additionally, centres must adapt their internal quality assurance strategies to ensure that assessor judgements based on EWT are prioritised for standardisation and sampling activities.

The use of professional discussion and reflective accounts can be used to support other forms of evidence but are not direct evidence sources that can replace the observation requirement.

2.6 Assessment of knowledge-based learning outcomes may take place in or outside of a real work environment.

2.7 Assessment decisions for knowledge-based learning outcomes must be made by an occupationally knowledgeable member of staff, qualified to make assessment decisions. The centre with whom the learners are registered will be responsible for making all assessment decisions. Occupationally competent and qualified assessors from the centre must use direct observation to assess practical skills-based outcomes.

**Remote technology**

2.8 The use of remote technology is prohibited within early years, school, childcare, health and adult care settings where there is a potential risk of users of the service, or their carers/families, being inadvertently seen or heard. This includes the use of all recording and streaming devices such as mobile phones, laptops and tablets. Please note that technology must not be used to view assessments remotely, even when not recording. For example, assessors cannot complete remote observations to prove competency by viewing learners ‘live’ using remote technology.

The use of remote technologies could be considered to support aspects of the learner’s performance. For example, this may include planning sessions, online meetings and remote activities in which the learner is contributing, and where the assessor could also attend remotely or observe through use of technology. In these examples, the learner MUST be in an environment away from any children, young people, service users and their families. The use of technologies could also be considered for capturing EWT.

**3. Internal quality assurance**

3.1 Internal quality assurance is key to ensuring that the assessment of evidence for units is of a consistent and appropriate quality. Those carrying out internal quality assurance must be occupationally knowledgeable in the area they are assuring and be qualified to make quality assurance decisions.

**Knowledge learning outcomes:**

* assessors will need to be both occupationally knowledgeable and qualified to make assessment decisions
* internal quality assurers will need to be both occupationally knowledgeable and qualified to make quality assurance decisions

**Competence/skills learning outcomes:**

* assessors will need to be both occupationally competent and qualified to make assessment decisions
* internal quality assurers will need to be both occupationally knowledgeable and qualified to make quality assurance decisions

**4. Definitions**

4.1 Occupationally competent:

This means that each assessor must be capable of carrying out the full requirements within the competency units they are assessing. Being occupationally competent means they are also occupationally knowledgeable. This occupational competence should be maintained through clearly demonstrable continuing learning and professional development.

4.2 Occupationally knowledgeable:

This means that each assessor should possess relevant knowledge and understanding and be able to assess this in units designed to test specific knowledge and understanding, or in units where knowledge and understanding are components of competency. This occupational knowledge should be maintained through clearly demonstrable continuing learning and professional development.

4.3 Qualified to make assessment decisions:

This means that each assessor must hold a qualification suitable to support the making of appropriate and consistent assessment decisions. Awarding organisations will determine what will qualify those making assessment decisions according to the unit of competence under assessment.

Assessors of these qualifications should be appropriately qualified to make assessment decisions. Although it is not a specific requirement of these qualifications, we consider it to be good practice for assessors to hold, or be working towards, a recognised qualification in assessment. Where a recognised qualification is not held, assessors should be able to demonstrate relevant and current experience of assessment.

In order to assess knowledge-based units, the assessor should be occupationally knowledgeable. They should have relevant knowledge to assess units designed to test the knowledge and understanding of learners. This knowledge should be demonstrable through relevant qualifications/experience, and at an equivalent or higher level than the units under assessment.

In order to assess competence-based units, the assessor should be occupationally competent. They should be able to carry out the requirements of the units they are assessing. This competence should be demonstrable through relevant qualifications/experience, and at an equivalent or higher level than the units under assessment. The following are examples of qualifications/roles that tutors/teachers/assessors may hold to be able to make decisions involving the assessment of learners:

* an assessor qualification such as D32/D33, A1/A2 or a Level 3 Award/Certificate in Assessing Vocationally Related Achievement
* Qualified Teacher Status/Early Years Professional Status
* Certificate in Education in Post Compulsory Education (PCE)
* Certificate in Teaching in the Lifelong Learning Sector (CTLLS, DTLLS)

Any examples given are not intended to be exhaustive or definitive. Examples of relevant qualifications and occupational backgrounds are given as benchmarks. Other equivalent qualifications or backgrounds may also qualify prospective staff for assessment roles. Centres seeking further clarification should contact their external quality assurer in the first instance.

4.4 Qualified to make quality assurance decisions:

NCFE will determine what qualifications and/or experience is required in relation to the:

* role of the assessor for knowledge-based assessment criteria
* role of the assessor for skills/competence-based assessment criteria
* role of the internal quality assurer

4.5 Expert witness:

Evidence from expert witnesses must meet the tests of validity, reliability and authenticity. Expert witnesses will need to demonstrate:

* they have a working knowledge of the units on which their expertise is based
* they are occupationally competent in their area of expertise
* they have **either** any qualification in assessment of workplace performance **or** a professional work role which involves evaluating the everyday practice of staff
* they have current or recent (within the last 2 years) experience of working at or above the level for which they are attesting competence
* they can demonstrate appropriate, continuing professional development relevant to the sector for which they are attesting competence
* that they have no conflict of interest in the outcome of the evidence

# Section 3: explanation of terms

This table explains how the terms used at **level 2** in the unit content are applied to this qualification (not all verbs are used in this qualification).

|  |  |
| --- | --- |
| **Apply** | Link existing knowledge to new or different situations. |
| **Assess** | Consider information in order to make decisions. |
| **Classify** | Organise according to specific criteria. |
| **Compare** | Examine the subjects in detail looking at similarities and differences. |
| **Define** | State the meaning of a word or phrase. |
| **Demonstrate** | Show an understanding of the subject or how to apply skills in a practical situation. |
| **Describe** | Write about the subject giving detailed information. |
| **Differentiate** | Give the differences between two or more things. |
| **Discuss** | Write an account giving more than one view or opinion. |
| **Distinguish** | Show or recognise the difference between items/ideas/information. |
| **Estimate** | Give an approximate decision or opinion using previous knowledge. |
| **Explain** | Provide details about the subject with reasons showing how or why. Some responses could include examples. |
| **Give (positive and negative points)** | Provide information showing the advantages and disadvantages of the subject. |
| **Identify** | List or name the main points. (Some description may also be necessary to gain higher marks when using compensatory marking). |
| **Illustrate** | Give clear information using written examples, pictures or diagrams. |
| **List** | Make a list of key words, sentences or comments that focus on the subject. |
| **Perform** | Do something (take an action/follow an instruction) that the question or task asks or requires. |
| **Plan** | Think about and organise information in a logical way. This could be presented as written information, a diagram, an illustration or other suitable format. |
| **Provide** | Give relevant information about a subject. |
| **Reflect** | Learners should look back on their actions, experiences or learning and think about how this could inform their future practice. |
| **Select** | Choose for a specific purpose. |
| **Show** | Supply sufficient evidence to demonstrate knowledge and understanding. |
| **State** | Give the main points clearly in sentences. |
| **Use** | Take or apply an item, resource or piece of information as asked in the question or task. |

# Section 4: support

## **Support materials**

The following support materials are available to assist with the delivery of this qualification and are available on the NCFE website:

* learner’s evidence tracking log (LETL)
* qualification factsheet
* sample tasks
* early childhood education for sustainability [resource](https://www.ncfe.org.uk/all-articles/early-years-sustainability-award/)

## Other support materials

The resources and materials used in the delivery of this qualification must be age-appropriate and due consideration should be given to the wellbeing and safeguarding of learners in line with your institute’s safeguarding policy when developing or selecting delivery materials.

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***\* To continue to improve our levels of customer service, telephone calls may be recorded for training and quality purposes.***

# Appendix A: units

To simplify cross-referencing assessments and quality assurance, we have used a sequential numbering system in this document for each unit.

Shape, logo, arrow

Description automatically generated

Knowledge only units are indicated by a star. If a unit is not marked with a star, it is a skills unit or contains a mix of knowledge and skills.

**Mandatory units**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Unit number** | **Regulated unit number** | **Unit title** | **Level** | **GLH** | **Notes** |
|  | Unit 01 | T/651/2641 | Applying knowledge of neuroscience in early years | 2 | 45 |  |
|  | Unit 02 | Y/651/2642 | Self-regulation and how to nurture this in children from birth to seven years in settings | 2 | 60 |  |

The units above may be available as stand-alone unit programmes. Please visit our website for further information.