

ETC



Restarting Careers

Supporting your organisation with Restart from start to finish.

With over **170 years of experience** in helping learners realise their full potential, NCFE gives individuals the support they need to kickstart their careers.

We're here to support organisations who have been granted Restart contracts with our extensive provision that supports organisations and individuals from start to finish.

Adults who have been out of work for 12-18 months and are currently claiming Universal Credit are now entitled to enhanced support for up to 12 months, helping them to gain the skills and confidence they need to return to the world of work.

From initial assessment and skills diagnostics to qualifications in work-based sectors, as well as around 150 units focused on enhancing individuals' employability skills – your customers will be fully supported and prepared for their next steps in their learning, lives and careers.



Initial assessment and skills diagnostics

Test key skills

Skills Work is a psychometric employability skills test that will quickly, accurately and objectively measure an individual's core employability skills and identify strengths and weaknesses

Receive a personalised skills plan

Your customers will receive a tailored and personalised learning plan based on the areas identified for further development

Engage with interactive resources

Skills Work is supported by a set of innovative resources including video tutorials, interactive games, and summative assessments which support the development of key skills for work

Track progress

Tutors can accurately track individuals' progress and distance travelled from the start to the end of their course to support planning and impact measurement.

Qualifications and units

We have hundreds of qualifications and units available in work-based sectors as well as topics focused on enhancing the employability skills of participants.

Business Qualifications

NCFE Entry Level Award in Developing Enterprise Skills (Entry 3)

NCFE Level 1 Award In Developing Enterprise Skills

NCFE Level 1 Award In Investigating Enterprise Skills

NCFE Level 2 Award In Investigating Enterprise Skills

NCFE Level 2 Award in Digital Promotion for Business

NCFE Level 2 Certificate in Digital Promotion for Business

NCFE Level 2 Certificate in Digital Skills for Work

NCFE Level 2 Certificate In Developing Enterprise Skills

NCFE Level 2 Certificate in Creating A Business Start-Up

Business Units

Level 1 in Business and Customer Awareness

Level 1 in Business Start-Up

Level 1 in Developing Customer Service Skills

Level 1 in Principles of Marketing

Level 1 in Understanding Your Customers

Level 1 in Understanding Business Culture and Values

Level 2 in Business and Customer Awareness

Level 2 in Developing a Business Plan

Level 2 in Initial Steps for a Business Start-Up

Level 2 in Legal and Financial Considerations for a Business Start-Up

Level 2 in Marketing for a Business Start-Up

Level 2 in Organisational Products and Services

Level 2 in Planning a Budget

Level 2 in Understanding Your Customers



Digital Qualifications

NCFE Entry Level 3 Essential Digital Skills

NCFE Level 1 Certificate in Digital Skills

NCFE Level 1 Certificate in IT User Skills (ITQ)

NCFE Level 1 Essential Digital Skills

NCFE Level 2 Certificate in Digital Skills for Work

NCFE Level 2 Certificate in the Principles of Cyber Security

NCFE Level 2 Certificate in Understanding Data Protection and Data Security



Effectiveness Qualifications

NCFE Level 1 Award for Developing Effective Thinking Skills

NCFE Level 2 Award for Developing Effective Thinking Skills

NCFE Level 1 Award in Interpersonal Skills

NCFE Level 2 Award in Equality and Diversity

NCFE Level 2 Certificate in Equality and Diversity



Effectiveness Units

Entry Level 3 in Managing Your Time

Entry Level 3 in Prioritising Tasks

Level 1 in Demonstrating Mentoring Skills

Level 1 in Managing Your Time

Level 1 in Role of a Mentor

Level 1 in Setting Yourself Targets

Level 2 in Role of a Mentor

Level 2 in Managing a Project

Level 2 in Managing Information

Level 2 in Managing Your Time

Level 2 in Presenting Information

Level 2 in Problem Solving in a Place of Work

Level 2 in Setting Your Targets

Level 2 in Understanding Risk

Level 2 in Understanding Work Principles

Employability Qualifications

NCFE Entry Level Award in Employability Skills (Entry 3)

NCFE Entry Level Certificate in Employability Skills (Entry 3)

NCFE Level 1 Award in Employability Skills

NCFE Level 1 Certificate in Employability Skills

NCFE Level 2 Award in Employability Skills

NCFE Level 2 Certificate in Employability Skills

Entry Level 3 in Completing an Application Form

Entry Level 3 in Deciding on the Right Job for You

Entry Level 3 in Disclosing an Offence

Entry Level 3 in Getting Ready for Interviews

Entry Level 3 in Getting to a Destination Safely and on Time

Entry Level 3 in Looking for Work

Entry Level 3 in Rights and Entitlements at Work

Employability Units

Level 1 in Disclosing an Offence

Level 1 in Interview Skills

Level 1 in Job and Training Search Skills

Level 1 in Job Application Skills

Level 1 in Promoting Yourself and Preparing for a Job Interview

Level 1 in Recruitment Methods

Level 1 in Writing a CV

Level 2 in Interview Skills

Level 2 in Investigating a Vocational Area

Level 2 in Job Application Skills

Level 2 in Job Search Skills



Enterprise Qualifications

NCFE Entry Level Award in Developing Enterprise Skills (Entry 3)

NCFE Level 1 Award In Investigating Enterprise Skills

NCFE Level 1 Award In Developing Enterprise Skills

NCFE Level 2 Award In Investigating Enterprise Skills

NCFE Level 2 Certificate In Developing Enterprise Skills



Environmental Qualifications

NCFE Level 2 Certificate in Understanding Climate Change and Environmental Awareness



Environmental Units

Level 1 in Environmental Awareness



Health, Social and Childcare Qualifications

NCFE CACHE Level 1 Award in Mental Health Awareness

NCFE CACHE Level 1 Certificate in Well-Being

NCFE CACHE Level 1 Award in Preparing to Work in Adult Social Care

NCFE CACHE Level 1 Award in Introduction to Health, Social Care and Children's and Young People's Settings

NCFE CACHE Level 1 Certificate in Introduction to Health, Social Care and Children's and Young People's Settings

NCFE CACHE Level 1 Award in Preparing to Work in Schools

NCFE CACHE Level 2 Award in Support Work in Schools and Colleges

NCFE CACHE Level 2 Certificate in Preparing to Work in Adult Social Care

NCFE CACHE Level 2 Certificate Introducing Caring for Children and Young People

NCFE CACHE Level 2 Award in Awareness of Dementia

NCFE CACHE Level 2 Award in Customer Service for Health and Social Care Settings

NCFE Level 2 Certificate in Improving Personal Exercise, Health and Nutrition

NCFE CACHE Level 2 Certificate in the Principles of the Prevention and Control of Infection in Health Care Settings

NCFE CACHE Level 2 Certificate in Common Health Conditions

NCFE CACHE Level 2 Certificate in Understanding Personal Care Needs

NCFE CACHE Level 2 Certificate in Understanding the Safe Handling of Medicines

NCFE CACHE Level 2 Certificate in Understanding the Safe Handling of Medication in Health and Social Care

NCFE CACHE Level 2 Certificate in Common Health Conditions

NCFE CACHE Level 2 Certificate in Understanding Technology Enabled Care

Learning to Learn Qualifications

NCFE Level 1 Award in Learning to Learn

NCFE Level 2 Award in Learning to Learn

Maths Development Units

Level 1 in Tackling Number Problems

Level 1 in Working with 2D Shapes and Space

Level 1 in Working with Decimals and Percentages

Level 1 in Working with Fractions

Level 1 in Working with Measurement

Level 1 in Working with Money

Level 1 in Working with Probability

Level 1 in Working with Statistics

Level 1 in Working with Whole Numbers

Level 2 in Tackling Number Problems

Money Management Qualifications

NCFE Level 1 Award in Managing your Money

Entry Level 3 in Understanding Money at Work

Money Management Qualifications

Level 1 in Making the Most of Personal Finances

Level 1 in Money Matters for Employment

Level 1 in Understanding Personal Finance

Occupational studies Qualifications

NCFE Level 1 Award in Exploring Occupational Studies for the Workplace

NCFE Level 1 Award in Occupational Studies for the Workplace

NCFE Level 1 Certificate in Occupational Studies for the Workplace

NCFE Level 2 Award in Exploring Occupational Studies for the Workplace

NCFE Level 2 Award in Occupational Studies for the Workplace

NCFE Level 2 Certificate in Occupational Studies for the Workplace

NCFE Level 2 Diploma in Occupational Studies for the Workplace



Personal and Social Development Qualifications

NCFE Entry Level Award in Personal and Social Development (Entry 3)

NCFE Entry Level Certificate in Personal and Social Development (Entry 3)

NCFE Level 1 Award in Personal and Social Development

NCFE Level 1 Certificate in Personal and Social Development

Entry Level 1 in Listening and Responding

Entry Level 2 in Reading to Understand

Entry Level 3 in Following Instructions

Entry Level 3 in Goal and Target Setting

Entry Level 3 in Interpersonal Communication Skills

Entry Level 3 in Making Progress

Entry Level 3 in Making the Most of Leisure Time

Entry Level 3 in Making the Right Impression at Work

Entry Level 3 in Managing Social Relationships

Entry Level 3 in Reading to Understand

Entry Level 3 in Understanding Conflict at Work

Entry Level 3 in Understanding Mindset



Personal and Social Development Units

Level 1 in The Changing Nature of Society in the UK

Level 1 in Composing Texts

Level 1 in Coping with Change

Level 1 in Creative Thinking

Level 1 in Dealing With Problems in Daily Life

Level 1 in Developing Assertiveness

Level 1 in Developing Self

Level 1 in Following Instructions

Level 1 in Healthy Living

Level 1 in How to Keep Improving

Level 1 in Interpreting Texts

Level 1 in Making the Most of Leisure Time

Level 1 in Managing Social Relationships

Level 1 in Understanding Mindset

Level 1 in Understanding Motivation

Level 1 in Understanding Personal Identity

Level 1 in Working Towards Goals

Level 2 in Creative Thinking

Level 2 in Dealing with Conflict

Level 2 in Following Instructions

Level 2 in How to Keep Improving

Level 2 in Understanding and Coping with Change

Level 2 in Understanding Innovation

Level 2 in Understanding Motivation

Level 2 in Presenting Yourself

Preparation for Work Qualifications

Entry Level 3 in Behaving Appropriately at Work

Entry Level 3 in Dealing with Numbers in a Place of Work

Entry Level 3 in Health and Safety in Places of Work

Entry Level 3 in ICT for Employment

Entry Level 3 in Introduction to Essential Work Skills

Entry Level 3 in Problem Solving Skills for Work

Entry Level 3 in Work Awareness

Entry Level 3 in Your Responsibilities as an Employee

Preparation for Work Units

Level 1 in Being Safe and Healthy at Work

Level 1 in Dealing with Your First Days at Work

Level 1 in Handling Information at Work

Level 1 in Health and Well-Being in the Workplace

Level 1 in ICT for Employment

Level 1 in Identifying Processes and Procedures at Work

Level 1 in Individual Rights and Responsibilities

Level 1 in Motivation for Work

Level 1 in Preparation for Work

Level 1 in Preparing for the Role of a Mentor

Level 1 in Preparing to Achieve Own Job Goals

Level 1 in Presenting Information

Level 1 in Presenting Yourself for Work

Level 1 in Problem Solving at Work

Level 1 in Rights and Responsibilities in the Workplace

Level 1 in Taking Part in a Project

Level 1 in Understanding Conflict at Work

Level 2 in Dealing with Your First Days at Work

Level 2 in Health and Safety Procedures in the Workplace

Level 2 in Health, Safety and Security in the Workplace

Level 2 in ICT for Employment

Level 2 in Understanding Your Responsibilities in the Workplace

Level 2 in Equality and Diversity in the Workplace



Sports, Leisure and Recreation Qualifications

NCFE Level 1 Award in Exercise Studies

NCFE Level 1 Certificate in Sport

NCFE Level 2 Award in Employment Awareness in Active Leisure and Learning

NCFE Level 2 Award in Understanding Stewarding at Spectator Events

NCFE Level 2 Certificate in Spectator Safety

NCFE Level 2 Certificate in Sport

NCFE Level 2 Certificate in Fitness Instructing

NCFE Level 2 Certificate in Improving Personal Exercise, Health and Nutrition

NCFE Level 2 Certificate in the Principles and Preparations for Coaching Sport

NCFE Level 2 NVQ Certificate in Activity Leadership

NCFE Level 2 Diploma in Sport

NCFE Level 3 Award in Employment Awareness in Active Leisure and Learning

NCFE Level 3 Certificate in Spectator Safety Supervision

NCFE Level 3 Introductory Certificate in Sport and Physical Activity

NCFE Level 3 Certificate in Sport and Physical Activity

NCFE Level 3 Diploma (540) in Sport and Physical Activity

NCFE Level 3 Diploma (720) in Sport and Physical Activity

NCFE Level 3 Extended Diploma in Sport and Physical Activity



Team Working Qualifications

Entry Level 3 in Working in a Team

Entry Level 3 in Working with Managers

Entry Level 3 in Working with Other Employees

Level 1 in Being Managed by Others



Team Working Units

Level 1 in Working as Part of a Group

Level 1 in Working in a Team

Level 1 in Working with Colleagues

Level 2 in Valuing and Supporting Others

Level 2 in Working in a Team

Level 2 in Working with Colleagues

Level 2 in Working with Managers

Uniformed Services Qualifications

NCFE Level 1 Diploma for Entry to the Uniformed Services

NCFE Level 2 Diploma for Entry to the Uniformed Services

NCFE Level 3 Introductory Certificate for Entry to the Uniformed Services

NCFE Level 3 Certificate for Entry to the Uniformed Services

NCFE Level 3 Diploma for Entry to the Uniformed Services (540)

NCFE Level 3 Diploma for Entry to the Uniformed Services (720)

NCFE Level 3 Extended Diploma for Entry to the Uniformed Services (OG)

NCFE Level 3 Introductory Certificate in Policing

NCFE Level 3 Certificate in Policing

NCFE Level 3 Diploma in Policing (540)

NCFE Level 3 Diploma in Policing (720)

NCFE Level 3 Extended Diploma in Policing

Warehousing and Storage Units

NCFE Level 1 Certificate in Warehousing and Storage

NCFE Level 2 Certificate In Warehousing and Storage

NCFE Level 2 Certificate in the Principles of Warehousing and Storage