

Assessor Coach

① What the role entails

The Assessor Coach (AC) is a dual professional, using up-to-date professional knowledge and skills to support vocational and professional development across the formal Education and Training Sector (ETS) as well as in any employer setting, at any level. ACs coach and assess vocational learners, usually on a one-to-one basis, in a range of learning environments. Coaching skills involve complex communication techniques to actively listen, provide feedback and to engage learners in planning their individualised learning programme. ACs work co-operatively with other ETSs or professionals in supporting the learners' development of vocational competence and the wider skills that relate to employability and professionalism.

EPA Plus has a broad range of sector specialists in the following employment areas for the Level 4 Assessor Coach standard:

- Health
- Care and Education
- Business
- Management.

If you offer a sector or specialism which does not appear in the above list, please contact the Customer Relationship team at epa@ncfe.org.uk for further information.



② On-programme assessment

The apprentice must achieve the following on-programme assessment requirements prior to Gateway:

- Knowledge, skills and behaviours (KSBs) achieved – confirmed by the employer and by the submission of a Showcase
- Mandated qualification Level 1 Safeguarding
- Level 2 in English and maths
- Level 2 in ICT.



③ Gateway requirements

The decision to take an apprentice through Gateway is made between the employer, Independent Training Provider and apprentice. The apprentice must have completed all the on-programme elements before they enter Gateway, including the completion of a Showcase that will inform the Professional Discussion.



④ End-point assessment

The end-point assessment (EPA) for Assessor Coach contains 2 methods of assessment as outlined below:

Assessor Coach Observations (ACOs)

2 AC sessions with a minimum of 2 different learners, totalling 120 minutes (+/- 10% at the Independent End-Point Assessor's discretion). The ACOs will involve learners who are taking part in a genuine coaching/assessing session. Following the ACOs, the Independent End-Point Assessor (IEPA) will, where necessary, question the apprentice to address any KSBs that may not have been apparent.

Grade weighting - The ACOs are weighted (x2) due to the importance of this aspect. They are graded Pass or Distinction, and account for 70% of the total EPA.

Professional Discussion (PD)

The PD session will last a total of 60 minutes (+/- 10% at the IEPA's discretion). During the PD, the IEPA will clarify and validate the apprentice's claim to meeting the AC standard through ongoing practice, illustrated in the exemplary evidence provided in the Showcase. Once the Showcase is evaluated by the IEPA, they will prepare questions in readiness of the PD. These questions will address and clarify any practices where there appear to be gaps in fully meeting the AC standard.

Grade weighting - The PD is weighted (x1). It is graded Pass or Distinction and accounts for 30% of the total EPA.

⑤ Grade aggregation table

	Points	Overall Grading
Observation	0 – 30 points (x2)	Fail
	31 – 35 points (x2)	Pass
	36-42 points (x2)	Distinction
Professional Discussion	0 – 23 points (x1)	Fail
	24 – 29 points (x1)	Pass
	30 – 36 points (x1)	Distinction
Final Grade	0 – 85 points	Fail
	86 – 101 points	Pass
	102 – 120 points	Distinction

<https://www.instituteforapprenticeships.org/apprenticeship-standards/assessor-coach/>

⑥ Completion and certification

Once the IEPA verifies the apprentice has successfully completed all EPAs, CACHE will activate certification. Working with the apprenticeship certificate issuing authority, we'll ensure the apprentice receives their certificate.



⑦ What next?

With additional experience, the Assessor Coach may be able to progress onto a full teaching role within an education and training provider organisation.

Why choose EPA Plus?

We are an approved End-Point Assessment Organisation (EPAO) specialising in EPA delivery across Health, Education & Care and Business apprenticeship standards. EPA Plus offers flexible and reliable EPA solutions supported by sector expertise, guidance documents and proactive service and support.

