

working with ncfе.

1

choose your qualifications.

Browse our huge selection of qualifications using our qualification finder. You can filter by sector, level, suitability and age and then add your selected qualifications to your online shortlist. Your shortlist will even tell you if one of the qualifications you've added is part of an approval group which means that if you're approved for the qualification, you'll automatically gain approval to run others in that group.

2

complete the online form.

Once you've completed your shortlist click "request approval" and you'll be directed to an online form to complete your details. If you're an approved centre currently delivering NCFE qualifications, you only need to follow these first two steps. We'll process your application and get back to you within one working day. Once approved, you're ready to start registering learners on the NCFE Portal.

3

meeting our criteria.

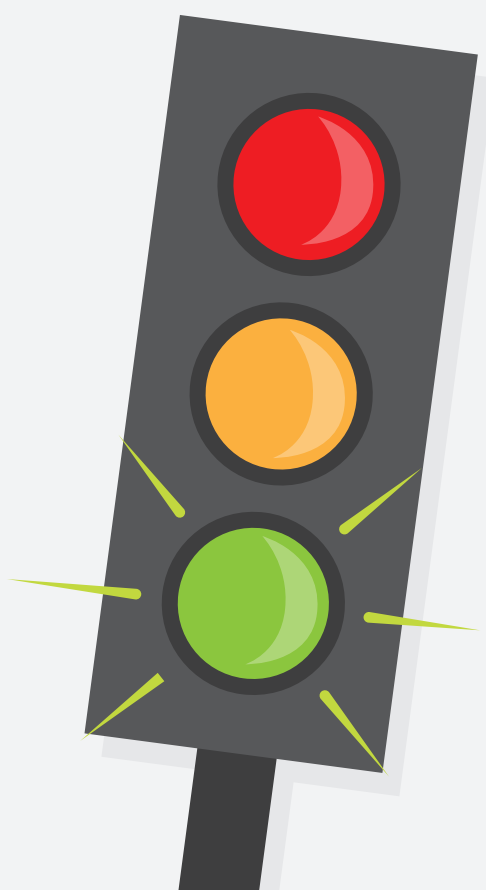
To ensure your centre meets the NCFE Approval Criteria, we'll carry out an approval review.

To prepare for the approval review, please read through the following documents:

- Approval Criteria
- 10 Easy steps to approval
- Centre Approval Checklist
- User Guide to our Centre Approval Report

ready, set, go.

Once you've had your successful approval visit or you've heard back from one of our Approval Advisers, you're ready to begin registering learners on our secure NCFE Portal.



find out more.

Call: 0191 240 8333

Visit: ncfe.org.uk

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