

ETC

2023-24 **FEEES AND** **PRICING**

Introduction

At NCFE, we feel that it's important to tell you exactly what we charge and what you get in return, making the whole process open, honest and easy to understand.

We endeavour to ensure that all of our qualification and EPA prices are competitive in the market and that they reflect the level of quality and rigour of our products, and the service that you receive.

The centre approval and annual approval fees listed in this document are applicable from 1 August 2023 and are correct at the time of issue. T Level registration and first assessment fees are for the full session and are also applied from 1 August 2023. The other fees listed in this document are applicable from 1 September 2023. We'll issue updated versions throughout the year to ensure you have access to the most up-to-date list of qualifications and prices.

Contents

You can access the information that's relevant to you by clicking on the lines below, this will send you straight through to your chosen section.

Centre and administration fees	4-11
Approval fees	4
Administration fees	4
Review and training fees	6
Accreditation and Employer Services fees	7
Assessment fees	8
Post-results fees	10
Certification fees	11
Unit and qualification fees	12
Units	12
Qualifications	12
Apprenticeship bundle fees	13-17
Children and Young People Apprenticeships	13
Dental Nursing Apprenticeships	14
Early Years Educator Apprenticeships	14
Health Apprenticeships	15
Health and Social Care Apprenticeships	16
Supporting Teaching and Learning Apprenticeships	16
T Level fees	17-18
T Level Technical Qualification fees	18
End-point assessment (EPA) fees	19-26
EPA administration fees	19
Business Services	20
Leadership Management	21
Digital	21
Compliance and Finance	22
Education	23
Early Years	24
Health	24
Social Care	25
Annex	27-30
Annex 1 - Qualifications subject to late registration charges in 2023/24	27

Centre and administration fees

Approval fees

Centre approval

The centre approval fee only applies to new centres who don't already work with NCFE or CACHE and covers the cost of the approval process and approval for the current session. This includes the cost of the approval review.

Centre approval – schools	£590.00
Centre approval – all other centres	£1175.00

Annual approval

This fee applies to any active or approved centre and is from the first day of each new session (eg 1 August 2023). This fee gives access to all qualifications in the NCFE portfolio (including CACHE qualifications).

Annual approval – schools	£590.00
Annual approval – all other centres	£1070.00

Centre and annual approval does not apply to EPA.

Administration fees

Cancellations

Cancellations are when learners or whole batches of learners are removed from a qualification, not to be re-instated.

If you cancel your learners within 5 working days of registering them, the registration fee will be refunded. After 5 working days you will not have the registration fee refunded. The cancellation fee will apply to both scenarios.

Cancellation of learners (individual)	£21.50
Cancellation of learners (batch)	£27.00

Withdrawals

Withdrawals are when learners or whole batches of learners are temporarily removed from a qualification. No refund or fee applies and these learners can be unwithdrawn if they continue on the qualification.

Late registration fees

We've introduced a late registration charge for some of our products. For these products, if the learner is registered more than 90 days after their start date, a 10% late fee will be applied. For a list of qualifications this affects, please see the annex.

Late registration fee	10% of the applicable registration and certification fee
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Transfer of learners

At times a learner may need to be transferred to a different qualification than the one they are registered on. In this case we'll apply a conversion fee as follows:

- If the new qualification is more expensive than the original qualification, the difference in price will be charged, plus a transfer fee.
- If the new qualification is the same price or lower than the original qualification, the only additional cost is the transfer fee.

The above rules apply only when the learner(s) transferring has done so BEFORE any qualification within the quality assurance (QA) group has been externally quality assured, or, had an external assessment sat. For any transfers completed/processed AFTER any visits or external assessments have taken place, no refund will apply.

Transfer learner between qualification	£21.50
Transfer full batch of learners between qualification	£27.00

Topping up learners within qualification nests

Learners can be topped up to a qualification that is the same level and subject within the Award, Certificate and Diploma structure.

Topping up: In this case, you'll be charged the difference between the original and the topped up qualification, plus the top up fee.

Topping down: In this case, there will be no refund of the original registration fee and the topping up fee will be applied

Topping up a single learner	£21.50
Topping up a full batch of learners	£27.00

Review and training fees

Review

Review fees are to cover the cost of approval, support or additional quality assurance reviews. Centres will receive an annual monitoring review each year and these are not charged. **If you wish to cancel a pre-arranged and confirmed review, we need to receive the request 10 working days before the review date. If we don't receive notice, the relevant review fee will apply.** If you fail to send us all evidence at least 48 hours prior to your review, the review will be cancelled and you will be charged the relevant fee.

	Site review	Remote review
Half day review	£350.00	£240.00
Full day review	£700.00	£590.00

Support visits

You may find that you require additional support relating to the delivery of your qualification and this is where a support visit might help. Support visits are focused on your individual needs and can support with planning and understanding the assessment criteria before you start to deliver the qualification and can be requested at any time.

Half day support visit	£350.00
Full day support visit	£700.00

Training

Trainers' expenses are charged in addition to the below costs and can vary.

Assessor and Internal Quality Assurance training (remote)	£70.00 per delegate
Bespoke event (up to 10 delegates)	£700.00
Bespoke event (11 – 20 delegates)	£1075.00 (£125 per delegate over 20)

EPA

Review and training fees do not apply to EPA.

Accreditation and Employer Services fees

NCFE has 2 products within our Accreditation and Employer Services, Customised Qualifications and Endorsed Programmes. These products recognise and add value to your bespoke qualifications/programmes.

Customised Qualification fees

Centre approval	£500.00
Annual accreditation fee	£2000.00
Combined registration and certification fee	£15.00 per learner

Endorsed Programme fees

Initial application fee	£500 (one off, non-refundable)
First and second review	£500
Third and fourth review	£250

Digital credentials fees for Endorsed Programmes

Single credentials

Number of credentials	Price per credential	One off set up fee
1-499	£7.00	£750.00

Bulk buy options

Number of credentials	Price per credential	One off set up fee
500	£5.00	£750.00
1,250	£4.00	£1,250.00
2,500	£3.00	£1,750.00
5,000	£2.00	£2,250.00
7,500	£1.75	£2,750.00
15,000	£1.45	£3,250.00
15,000+	Negotiable	Negotiable

For bulk buy, customers must buy the amount shown. If customers in any of the bands wish to buy any further credentials over their band allowance these will be charged at the £7 flat fee unless the increase is significant enough to warrant moving.

Annual fees

Our annual fees for both Customised Qualifications and Endorsed Programmes run with the academic session (1 August – 31 July) as opposed to the calendar year, and will be raised to you on or slightly after 1 August each year. Our Endorsed Programme annual fees are agreed on a case by case basis, with individual pricing based on the variety and size of the provision, allowing us to provide a tailored approach to suit you.

visit [ncfe.org.uk](https://www.ncfe.org.uk) email customersupport@ncfe.org.uk call 0191 239 8000

For EPA email eparelationshipsteam@ncfe.org.uk call 0191 240 8950

Additional review fee (for qualifications at level 4 or above) / Sector Expert reviews

All qualifications will be reviewed and general feedback will be provided as part of your annual fee. However if you would like detailed feedback contextualised to your sector or industry, the below fees will apply.

Number of units	First and second review	Third and fourth review
1-5	£500.00	£250.00
6-10	£750.00	£375.00
11-15	£1,000.00	£500.00
16-20	£1,250.00	£625.00
21+	£1,500.00	£750.00
+5 units +	£250.00 +	£125.00

International fees

For information about international fees including approval, qualifications, services and resources, please email: internationalteam@ncfe.org.uk

Assessment fees

Late bookings

Qualifications with external assessments have assessment schedules. If you wish to enter learners without the notice required for a particular assessment, a late booking fee will apply.

The standard notice period for assessments is 10 working days (6 days for Functional Skills English and maths). Please note that we're unable to guarantee that external assessment papers can be supplied beyond the standard deadline for entries.

Assessment on demand late booking (applicable to ICT paper-based assessments)	£16.00
Applied General late booking	£16.00
V Cert late booking fee (less than 10 working days before assessment date)	£50.00
Late booking or entry amendment	£56.00

Late return of assessments

Assessments should be returned within 24 hours of the assessment date. If they aren't returned in this time frame, this fee will apply (but is not applicable for Functional Skills).

Late return of assessment (not applicable for Functional Skills)	£127.00
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visit ncfe.org.uk email customersupport@ncfe.org.uk call 0191 239 8000

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External assessment resit

The initial learner (combined registration and certification) fee includes one attempt at the external assessment or two attempts if it's a Functional Skills external assessment (English or maths only). Any further attempts will incur a resit fee. Resits for Digital Functional Skills qualifications will cost £11.25 for each attempt.

Resit costs vary by assessment type, see below for details.*

External assessment resits (Functional Skills - English or maths)	£21.00 (one free resit)
External assessment resits (Functional Skills - other)	£11.25
External assessment resits (MCQ)	£16.00
External assessment resits (V Certs)	£8.00
External assessment resits (Others)	£27.00

*Please note that this section does not cover T Level retake information, which can be found on page 18.

External assessment resit fees:

This fee will be applied under the following conditions:

- The second attempt at an external assessment (where multiple attempts are available) OR
- The third attempt for any Functional Skills English or maths external assessment.

Resit fees apply:

- If the assessment papers have been printed and despatched and a learner does not attend.

Resit fees and attempts:

- If the learner does not attend a booked assessment, this will not count towards their attempts.

Note:

The level of the resit fees vary depending on the assessment type undertaken and they can apply if the learner does not attend the booked assessment.

Resit fees WILL NOT apply:

- If the assessment booking is cancelled or withdrawn for the learner prior to the assessment papers being printed and dispatched. The standard cut-off for printing and dispatch for assessments is 10 working days (6 days for Functional Skills English and maths).

Remote invigilation

Remote invigilation fees apply to approved centres for specific online external assessments only.

Online assessment (60 minutes)	£32.00
Online assessment (over 60 minutes)	£37.50
Online assessment (not cancelled, or cancelled within 48 hours/2 days of assessment window)	£16.00

Online assessment (not cancelled or cancelled within 48 hours/2 days of assessment window) **does not apply to EPA.**

Post-results fees

Enquiries about results and assessment decisions

A fee will be charged for an enquiry about results and assessment decisions, or a review of moderation. If the outcome results in a change to a grade, the fee will be waived.

Clerical check (per batch)	£5.00
Review of marking with report (only chargeable if grade not changed)	£48.50
Review of external quality assurance decisions (per enquiry)	£240.00
Review of moderation (only chargeable if grade not changed)	£700.00

Appeals

A fee is charged for an appeal. If the appeal outcome is not in favour of the appellant, we will invoice the correct fee as per the below.

Review of appeal – Stage 1	£160.00
Independent Appeals Committee – Stage 2	£375.00

Access to scripts

For qualifications where this service is applicable, the below fees will be charged per script.

Priority service	£16.00
Non-priority service	£12.50

This only applies to qualifications and not EPA.

Functional Skills feedback

A fee is charged for each Functional Skills feedback report requested.

Compact feedback report (per report)	£8.00
Rich feedback report for one learner component	£43.00
Rich feedback report for each subsequent learner component (as part of the same request, made at the same time)	£21.50

Post results fees for T Level Technical Qualifications can be found on page 18.

visit [ncfe.org.uk](https://www.ncfe.org.uk) **email** customersupport@ncfe.org.uk **call** 0191 239 8000

For EPA email eparelationshipsteam@ncfe.org.uk **call** 0191 240 8950

Certification fees

Replacement certificate and proof of qualification

We offer a replacement certificate service to both learners and centres, if the original issued certificate has been misplaced, damaged or when the learner's name has been registered with us incorrectly.

It may also be possible to provide proof of qualification without reissuing a certificate; however, this option may not be available for all types of qualifications.

Replacement certificate	£37.50
Proof of qualification	£37.50
Verification of achievement (available for third parties to verify a learner's achievement)	£37.50

Partial achievement certificate

Each learner receives one full achievement certificate as part of the registration cost. A claim for a partial achievement will be reflected by a partial achievement certificate and will be subject to the fee.

This excludes the suite of Entry Level 1 - Level 2 Essential English in Everyday Life and Entry Level 1 - Level 2 Essential Maths in Everyday Life qualifications. For these qualifications, the partial certificate fee is free of charge.

Partial achievement certificate	£10.50
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Please note this only applies to qualifications and not EPA.

Unit and qualification fees

Unit fees

Some of our units are available for standalone registration. The price of each unit is £15.00 and this includes registration, certification and quality assurance costs. To find out whether a unit is available for registration, search for the unit code on our website (ncfe.org.uk).

There are two exceptions to this price:

- Unit CYP0P5 - Understand how to set up a home-based childcare service.
The price of this unit is £61.00.
- Any of the standalone unit programmes that sit within NCFE Level 1 Certificate in Essential Maths in Everyday Life (610/0648/8) and NCFE Level 1 Certificate in Essential English in Everyday Life (610/0675/0).

The price of the unit programmes are £2.50 and the proceeds are donated to the Princes Trust.

Qualification fees

The product fees listed on the relevant qualification page on our website (ncfe.org.uk) include the registration and certification fee of your learner, the qualification specification to support delivery, as well as your external quality assurance support package as detailed.

For a number of qualifications, the fee also includes an enhanced package of support resources – you can find more details by visiting ncfe.org.uk and searching for the qualification that you are interested in.

Apprenticeship bundle fees

Children and Young People

Children, Young People and Families Practitioner

Registration code: **APP2406** | Price: **£157.50**

Qualification code	Qualification title
601/4852/4	NCFE CACHE Level 3 Diploma for Residential Childcare (England)
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Children, Young People and Families Manager within the Community (with Children and Young People's Advanced Practice)

Registration code: **APP4741** | Price: **£186.75**

Qualification code	Qualification title
601/4312/5/CYPAP	NCFE CACHE Level 5 Diploma in Leadership for Health and Social Care and Children and Young People's Services (England) (Children and Young People's Advanced Practice)
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Children, Young People and Families Manager within the Community (with Children and Young People's Management)

Registration code: **APP5311** | Price: **£186.75**

Qualification code	Qualification title
601/4312/5/CYPM	NCFE CACHE Level 5 Diploma in Leadership for Health and Social Care and Children and Young People's Services (England) (Children and Young People's Management)
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Children, Young People and Families Manager in Children's Residential Care

Registration code: **APP8840** | Price: **£186.75**

Qualification code	Qualification title
601/4845/7	NCFE CACHE Level 5 Diploma in Leadership and Management for Residential Childcare (England)
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Dental Nursing

Dental Nurse Integrated Apprenticeship Standard

Registration code: **APP8309** | Price: **£230.40**

Qualification code	Qualification title
610/1340/7	NCFE CACHE Level 3 Diploma in the Principles and Practice of Dental Nursing (Integrated Apprenticeship)
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Early Years Educator

Early Years Practitioner Apprenticeship Standard with Level 1 Functional Skills

Registration code: **APP2690** | Price: **£134.55**

Qualification code	Qualification title
603/3723/0	NCFE CACHE Level 2 Diploma for the Early Years Practitioner
603/5058/1	NCFE Level 1 Functional Skills Qualification in English
603/5055/6	NCFE Level 1 Functional Skills Qualification in Mathematics

Early Years Practitioner Apprenticeship Standard (with Functional Skills)

Registration code: **APP6095** | Price: **£134.55**

Qualification code	Qualification title
603/3723/0	NCFE CACHE Level 2 Diploma for the Early Years Practitioner
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Early Years Educator Apprenticeship (with Functional Skills) (without First Aid)

Registration code: **APP0957** | Price: **£160.65**

Qualification code	Qualification title
601/2629/2	NCFE CACHE Level 3 Diploma for the Early Years Workforce (Early Years Educator)
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Early Years Educator (continued)

Early Years Educator Apprenticeship Standard Bundle – Mandatory Qualifications & Functional Skills

Registration code: **APP9362** | Price: **£191.70**

Qualification code	Qualification title
601/2629/2	NCFE CACHE Level 3 Diploma for the Early Years Workforce (Early Years Educator)
603/0752/3	NCFE CACHE Level 3 Award in Paediatric First Aid
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Early Years Educator Apprenticeship Standard Bundle – Mandatory Qualifications Only

Registration code: **APP5687** | Price: **£161.10**

Qualification code	Qualification title
601/2629/2	NCFE CACHE Level 3 Diploma for the Early Years Workforce (Early Years Educator)
603/0752/3	NCFE CACHE Level 3 Award in Paediatric First Aid

Health

Healthcare Support Worker with Functional Skills

Registration code: **APP1947** | Price: **£129.15**

Qualification code	Qualification title
603/2611/6	NCFE CACHE Level 2 Diploma in Care
603/5058/1	NCFE Level 1 Functional Skills Qualification in English
603/5055/6	NCFE Level 1 Functional Skills Qualification in Mathematics

Senior Healthcare Support Worker

Registration code: **APP3502** | Price: **£152.10**

Qualification code	Qualification title
610/2160/X	NCFE CACHE Level 3 Diploma in Healthcare Support
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Health and Social Care

Adult Care Worker with Functional Skills

Registration code: **APP8819** | Price: **£129.15**

Qualification code	Qualification title
603/2611/6	NCFE CACHE Level 2 Diploma in Care
603/5058/1	NCFE Level 1 Functional Skills Qualification in English
603/5055/6	NCFE Level 1 Functional Skills Qualification in Mathematics

Adult Care Worker with Level 2 Functional Skills

Registration code: **APP6628** | Price: **£129.15**

Qualification code	Qualification title
603/2611/6	NCFE CACHE Level 2 Diploma in Care
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Lead Adult Care Worker with Functional Skills (England only)

Registration code: **APP5099** | Price: **£147.60**

Qualification code	Qualification title
610/0498/4	NCFE CACHE Level 3 Diploma in Adult Care
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Lead Practitioner in Adult Care with Functional Skills

Registration code: **APP6737** | Price: **£167.85**

Qualification code	Qualification title
603/2614/1	NCFE CACHE Level 4 Diploma in Adult Care
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Supporting Teaching and Learning

Teaching Assistant Apprenticeship Standard (with Functional Skills)

Registration code: **APP0605** | Price: **£165.60**

Qualification code	Qualification title
601/2496/X	NCFE CACHE Level 3 Diploma in Supporting Teaching and Learning
603/5054/4	NCFE Level 2 Functional Skills Qualification in English
603/5060/X	NCFE Level 2 Functional Skills Qualification in Mathematics

Please note Apprenticeship bundle fees only apply to qualifications and not EPA.

visit [ncfe.org.uk](https://www.ncfe.org.uk) email customersupport@ncfe.org.uk call 0191 239 8000

For EPA email eparelationshipsteam@ncfe.org.uk call 0191 240 8950

Fees for the T Level Technical Qualifications (Level 3) (delivered by NCFE)

To support T Level eligible approved providers we are committed to providing you with the fees to deliver NCFE developed T Level Technical Qualifications as early as possible to help you with your planning and delivery.

The fees listed below are applicable from 1 August 2023 and are correct at the time of issue.

Please note, the below fees are related specifically to the delivery of NCFE developed T Level Technical Qualifications.

Technical Qualification fees

The qualification fee includes the registration and first assessment fee for your student, the qualification specification to support delivery, as well as your external quality assurance support package.

Entry fees from 1 August 2023

T Level Technical Qualification in Education and Childcare (Level 3) (delivered by NCFE) 603/5829/4	£145.20
T Level Technical Qualification in Digital Business Services (Level 3) (delivered by NCFE) 603/6902/4	£140.25
T Level Technical Qualification in Digital Support Services (Level 3) (delivered by NCFE) 603/6901/2	£168.30
T Level Technical Qualification in Health (Level 3) (delivered by NCFE) 603/7066/X	£123.42
T Level Technical Qualification in Healthcare Science (Level 3) (delivered by NCFE) 603/7083/X	£140.25
T Level Technical Qualification in Science (Level 3) (delivered by NCFE) 603/6989/9	£151.47

Refund of fees

If a student terminates their study of the TQ before the end of January (following student registration) in the same academic year, a full refund of such fees (relating to such student) will be refunded to the approved provider. For the avoidance of doubt, if the student terminates their study of the TQ after the end of the following January in the same academic year, a refund will not be given.

Registration fees

Late registration or registration amendment	£20.00
Very late registration or registration amendment	£40.00

Please refer to the published [key dates schedule](#) for detail on the registration cut off dates.

visit ncfe.org.uk email customersupport@ncfe.org.uk call 0191 239 8000

For EPA email eparelationshipsteam@ncfe.org.uk call 0191 240 8950

Assessment fees

Late entry or entry amendment	£8.00
Very late entry or entry amendment	£16.00
Re-take - TQ Core Component - External Test	£16.00
Re-take - TQ Core Component - Employer Set Project	£16.00
Re-take - Occupational Specialist Component	£30.00

Enquiries about results and assessment decisions

A fee will be charged for an enquiry about results and assessment decisions, or a review of moderation. If the outcome results in a change to a grade, the fee will be waived.

Clerical check	£5.00
Access to student assessment evidence	£25.00
Review of marking (only chargeable if grade not changed)	£45.00
Expedited review of marking (only chargeable if grade not changed)	£52.00
Review of moderation (only chargeable if grade not changed)	£650.00

Appeals

A fee is charged for an appeal submission. If the appeal outcome is not in favour of the appellant, we will invoice the correct fee.

Stage 1 - Paper based appeal (only chargeable if grade not changed)	£100.00
Stage 2 - Independent Appeals Committee (only chargeable if grade not changed)	£300.00

Support visit fees

In addition to the range of free support available to our providers an additional support visit may be requested and will be chargeable at the rate below.

Full day visit	£650.00
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The T Level is a qualification approved and managed by the Institute.

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End-point assessment (EPA) fees

Administration fees

EPA Cancellations

If a learner cancels an assessment with more than 24 hours notice, no re-sit cost will apply.

If a learner cancels an assessment with less than 24 hours notice, the re-sit cost will be applied when the assessment is rescheduled. Please refer to the EPA pricing section for pricing per standard/assessment component.

Transfer of learners

NCFE has a free transfer process which allows customers to switch apprentices that haven't entered EPA, as well as apprentices that have already achieved some elements of EPA with another end-point assessment organisation (EPAO). Further guidance can be found on our Resources Library. Where apprentices have already achieved some elements of their EPA, we would review what elements have been completed and what is outstanding before providing costs on an individual basis.

Fees

We may charge our partners a fee to cover administrative and/or reassessment costs. If we uphold your enquiry/appeal, we will not invoice you for the associated fee. If the enquiry/appeal is unfounded and/or the grade(s) remain unchanged, we will invoice you for the appropriate fee.

Clerical check	£20.00
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Stage 1 appeal

Generic decision	£100.00
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Assessment decision

As assessment plans vary in type and complexity of assessment, 75% of *digital resit cost per method of assessment – refer to the EPA price list

Stage 2 appeal (the final amount invoiced, if decision of stage 1 appeal remains valid)

Generic decision	£150.00
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Assessment decision

As assessment plans vary in type and complexity of assessment, 100% of *digital resit cost per method of assessment – refer to the EPA price list

Remote invigilation

Remote invigilation fees apply to approved centres for specific online external assessments only. Online assessment (60 minutes) £30.00 Online assessment (over 60 minutes) £35.00

*Where there is no fee listed for a digital resit, the % will apply to the face-to-face resit fees.

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Business Services

Customer Service Practitioner	Digital	Face to Face
Total EPA cost	£525.00	£700.00
Apprentice Showcase – resit/retake	£150.00	£250.00
Observation – resit/retake	£200.00	£300.00
Professional Discussion – resit/retake	£150.00	£250.00
Customer Service Specialist	Digital	Face to Face
Total EPA cost	£600.00	£800.00
Practical Observation with Q&A – resit/retake	£200.00	£300.00
Work-based Project Interview – resit/retake	£150.00	£250.00
Professional Discussion supported by Portfolio – resit/retake	£150.00	£250.00
Business Administrator	Digital	Face to Face
Total EPA cost	£700.00	£950.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Portfolio-based Interview – resit/retake	£250.00	£350.00
Project Presentation – resit/retake	£150.00	£250.00
Employability Practitioner	Digital	Face to Face
Total EPA cost	£850.00	£1100.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Presentation – resit/retake	£250.00	£350.00
Observation – resit/retake	£300.00	£400.00
Fundraiser	Digital	Face to Face
Total EPA cost	£900.00	£1150.00
Professional Discussion underpinned by a Portfolio – resit/retake	£150.00	£250.00
Presentation with Q&A – resit/retake	£300.00	£400.00

Leadership Management

Operations / Departmental Manager v4	Digital	Face to Face
Total EPA cost	£1000.00	£1250.00
Work-based Project Presentation – resit/retake	£250.00	£350.00
Professional Discussion – resit/retake	£250.00	£350.00
Associate Project Manager	Digital	Face to Face
Total EPA cost	£950.00	£1200.00
Portfolio & presentation – resit/retake	£300.00	£400.00
Professional Discussion – resit/retake	£250.00	£350.00
Team Leader/Supervisor Assessment Plan 03	Digital	Face to Face
Total EPA cost	£675.00	£900.00
Professional Discussion – resit/retake	£150.00	£250.00
Work-based Project Presentation – resit/retake	£150.00	£250.00

Digital

Data Analyst	Digital	Face to Face
Total EPA cost	£1250.00	£1500.00
Professional Discussion supported by Portfolio – resit/retake	£300.00	£400.00
Project Presentation – resit/retake	£300.00	£400.00
Data Technician	Digital	Face to Face
Total EPA cost	£1150.00	£1400.00
Scenario Demonstrations with questioning – resit/retake	£300.00	£400.00
Professional Discussion supported by Portfolio – resit/retake	£300.00	£400.00

Compliance and Finance

Public Sector Compliance Investigator / Officer	Digital	Face to Face
Total EPA cost	£600.00	£800.00
Case Study Test – resit/retake	£100.00	£100.00
Professional Discussion supported by Portfolio – resit/retake	£150.00	£250.00

Professional Accounting / Taxation Technician	Digital	Face to Face
Total EPA cost	£820.00	£1070.00
Role Simulation – resit/retake	£150.00	£150.00
Portfolio – resit/retake	£250.00	£350.00

Assistant Accountant	Digital	Face to Face
Total EPA cost	£650.00	£900.00
Synoptic test – resit/retake	£100.00	£100.00
Reflective discussion – resit/retake	£150.00	£250.00

Accounts or Finance Assistant	Digital	Face to Face
Total EPA cost	£540.00	£790.00
In tray exercise – resit/retake	£100.00	£100.00
Interview – resit/retake	£150.00	£250.00

Payroll Administrator	Digital	Face to Face
Total EPA cost	£1150.00	£1400.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Role Simulation – resit/retake	£100.00	£100.00
Professional Discussion – resit/retake	£150.00	£250.00

Payroll Administrator v1.1	Digital	Face to Face
Total EPA cost	£1250.00	£1500.00
Knowledge test – resit/retake	£25.00	£25.00
Project Report with Questioning – resit/retake	£250.00	£250.00
Professional Discussion – resit/retake	£250.00	£350.00

Payroll Assistant Manager	Digital	Face to Face
Total EPA cost	£1350.00	£1600.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Professional Discussion underpinned by Portfolio – resit/retake	£300.00	£400.00
Project Report with Presentation and Questioning – resit/retake	£300.00	£400.00

Education

Teaching Assistant	Digital	Face to Face
Total EPA cost	£550.00	£800.00
Practical Observation with Q&A – resit/retake	£200.00	£300.00
Professional Discussion – resit/retake	£150.00	£250.00
Teaching Assistant v1.1	Digital	Face to Face
Total EPA cost	£650.00	£900.00
Observation – resit/retake	N/A	£300.00
Professional Discussion – resit/retake	£150.00	£250.00
Assessor / Coach	Digital	Face to Face
Total EPA cost	£850.00	£1100.00
Observation – resit/retake	£200.00	£300.00
Professional Discussion – resit/retake	£150.00	£250.00
Learning Mentor	Digital	Face to Face
Total EPA cost	£725.00	£975.00
Observation – resit/retake	£200.00	£300.00
Professional Discussion – resit/retake	£150.00	£250.00
Learning and Skills Teacher	Digital	Face to Face
Total EPA cost	£1200.00	£1400.00
Observation – resit/retake	£300.00	£400.00
Professional Discussion – resit/retake	£150.00	£250.00
Learning and Skills Teacher v2	Digital	Face to Face
Total EPA cost	£1175.00	£1400.00
Observation – resit/retake	£300.00	£400.00
Professional Discussion – resit/retake	£250.00	£350.00
Learning and Skills Assessor	Digital	Face to Face
Total EPA cost	£600.00	£850.00
Observation – resit/retake	£200.00	£300.00
Professional Discussion – resit/retake	£150.00	£250.00
Learning and Skills Mentor	Digital	Face to Face
Total EPA cost	£700.00	£950.00
Observation – resit/retake	£200.00	£300.00
Professional Discussion – resit/retake	£150.00	£250.00

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Early Years

Early Years Educator	Digital	Face to Face
Total EPA cost	£600.00	£850.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Professional Discussion – resit/retake	£150.00	£250.00

Early Years Practitioner	Digital	Face to Face
Total EPA cost	£550.00	£800.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Professional Discussion – resit/retake	£150.00	£250.00

Early Years Lead Practitioner	Digital	Face to Face
Total EPA cost	£895.00	£1145.00
Observation with Q&A – resit/retake	£300.00	£400.00
Professional Discussion underpinned by a portfolio – resit/retake	£250.00	£350.00
Case study with report and presentation with Q&A – resit/retake	£250.00	£350.00

Health

Healthcare Support Worker	Digital	Face to face
Total EPA cost	£425.00	£600.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Observation – resit/retake	N/A	£200.00
Portfolio of Evidence & Interview – resit/retake	£150.00	£250.00

Healthcare Support Worker v1.1	Digital	Face to face
Total EPA cost	£425.00	£600.00
Observation – resit/retake	N/A	£200.00
Portfolio of Evidence & Interview – resit/retake	£150.00	£250.00

Senior Healthcare Support Worker v1.2	Digital	Face to face
Total EPA cost	£475.00	£725.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Observation – resit/retake	N/A	£200.00
Learning Journal & Interview – resit/retake	£150.00	£250.00

Senior Healthcare Support Worker V1.5	Digital	Face to face
Total EPA cost	£500.00	£750.00
Observation – resit/retake	N/A	£200.00
Professional Discussion – resit/retake	£150.00	£250.00

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Health (continued)

Assistant Practitioner (Health)	Digital	Face to face
Total EPA cost	£1025.00	£1275.00
Multiple Choice Questionnaire & Short Answer Questionnaire – resit/retake*	£25.00	£25.00
Observation – resit/retake	N/A	£300.00
Reflective Journal & Interview – resit/retake	£250.00	£350.00

Dental Nurse	Digital	Face to face
Total EPA cost	£595.00	£845.00
Observation – resit/retake	N/A	£200.00
Professional Discussion – resit/retake	£150.00	£250.00

Dental Nurse (Integrated)	Digital	Face to face
Total EPA cost	£775.00	£1025.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Observation – resit/retake	N/A	£200.00
Interview – resit/retake	£150.00	£250.00

Dental Practice Manager	Digital	Face to face
Total EPA cost	£995.00	£1245.00
Project and Presentation with Q&A – resit/retake	£250.00	£350.00
Professional Discussion supported by Portfolio of Evidence – resit/retake	£250.00	£350.00

Oral Health Practitioner	Digital	Face to face
Total EPA cost	£1000.00	£1250.00
Multiple Choice Questionnaire – resit/retake*	£25.00	£25.00
Observation – resit/retake	N/A	£200.00
Professional Discussion – resit/retake	£150.00	£250.00

Clinical Coder	Digital	Face to face
Total EPA cost	£850.00	£1000.00
Clinical Coding test	£25.00	£25.00
Professional Discussion – resit/retake	£250.00	£350.00

Prosthetic and Orthotic Technician v1.1	Digital	Face to face
Total EPA cost	£1200.00	£1200.00
Observation – resit/retake	N/A	£300.00
Professional Discussion – resit/retake	£250.00	£350.00

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Social Care

Adult Care Worker	Digital	Face to Face
Total EPA cost	£500.00	£600.00
Situational Judgement Test – resit/retake*	£25.00	£25.00
Professional Discussion – resit/retake	£150.00	£250.00

Lead Adult Care Worker	Digital	Face to Face
Total EPA cost	£500.00	£600.00
Situational Judgement Test – resit/retake*	£25.00	£25.00
Professional Discussion – resit/retake	£150.00	£250.00

Lead Practitioner in Adult Care	Digital	Face to Face
Total EPA cost	£850.00	£1100.00
Observation of Practice – resit/retake	£300.00	£400.00
Professional Discussion – resit/retake	£250.00	£350.00

Leader in Adult Care	Digital	Face to Face
Total EPA cost	£850.00	£1100.00
Observation of Practice – resit/retake	£300.00	£400.00
Professional Discussion – resit/retake	£250.00	£350.00

Children, Young People and Families Practitioner	Digital	Face to Face
Total EPA cost	£700.00	£950.00
Observation of Practice – resit/retake	£300.00	£400.00
Competence Interview – resit/retake	£250.00	£350.00

Children, Young People and Families Manager	Digital	Face to Face
Total EPA cost	£750.00	£1000.00
Situational Judgement Test – resit/retake	£150.00	£150.00
Professional Discussion – resit/retake	£250.00	£350.00

Early Intervention Practitioner	Digital	Face to Face
Total EPA cost	£600.00	£700.00
Professional discussion underpinned by a portfolio of evidence – resit/retake	£150.00	£250.00
Work-based case study followed by questioning – resit/retake	£150.00	£250.00

Payment terms

All monthly activity is collated and issued as a consolidated invoice at the end of each month. Payment terms 30 days from date of invoice.

*This method of assessment will receive their first resit/retake attempt at no extra cost. Subsequent resits charged at £25.00. Prices listed for EPA only. Mandatory qualification prices can be found on www.qualhub.co.uk. Prices subject to change.

See Page 10 for Remote Invigilation charges

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Annex 1

Qualifications subject to late registration charges in 2023/24

Product Code	Name
603/7007/5	NCFE Level 1/2 Technical Award in Health & Fitness
603/7006/3	NCFE Level 1/2 Technical Award in Engineering
603/7012/9	NCFE Level 1/2 Technical Award in Child Development and Care in the Early Years
603/7004/X	NCFE Level 1/2 Technical Award in Business and Enterprise
603/7013/0	NCFE Level 1/2 Technical Award in Health and Social Care
603/7014/2	NCFE Level 1/2 Technical Award in Food & Cookery
603/7008/7	NCFE Level 1/2 Technical Award in Music Technology
603/7011/7	NCFE Level 1/2 Technical Award in Graphic Design
603/7005/1	NCFE Level 1/2 Technical Award in Interactive Media
603/7003/8	NCFE Level 1/2 Technical Award in Creative Design and Production
603/7010/5	NCFE Level 1/2 Technical Award in Sports Studies
603/4349/7	NCFE Level 1/2 Certificate in Uniformed Protective Services
601/2629/2	NCFE CACHE Level 3 Diploma for the Early Years Workforce (Early Years Educator)
603/3723/0	NCFE CACHE Level 2 Diploma for the Early Years Practitioner
600/5515/7	NCFE CACHE Level 1 Award in Safeguarding in a Learning Environment
600/5515/7	NCFE CACHE Level 1 Award in Safeguarding in a Learning Environment
603/0987/8	NCFE Level 4 Certificate in Leadership and Management
603/6671/0	NCFE CACHE Level 3 Diploma in the Principles and Practice of Dental Nursing (Integrated Apprenticeship)
603/2611/6	NCFE CACHE Level 2 Diploma in Care
610/0498/4	NCFE CACHE Level 3 Diploma in Adult Care
603/2614/1	NCFE CACHE Level 4 Diploma in Adult Care
603/2422/3	NCFE CACHE Level 5 Diploma in Leadership and Management for Adult Care
601/4852/4	NCFE CACHE Level 3 Diploma for Residential Childcare (England)
601/4845/7	NCFE CACHE Level 5 Diploma in Leadership and Management for Residential Childcare
601/4312/5/AM	NCFE CACHE Level 5 Diploma in Leadership for Health and Social Care and Young Peoples Services (England) (Adults Management)
601/2640/1	NCFE Level 3 Diploma in Skills for Business (360)
601/2647/4	NCFE Level 3 Diploma in Skills for Business (540): Enterprise
601/2648/6	NCFE Level 3 Diploma in Skills for Business (540): Finance
601/2649/8	NCFE Level 3 Diploma in Skills for Business (540): Human Resources
601/2650/4	NCFE Level 3 Diploma in Skills for Business (540): IT
601/2651/6	NCFE Level 3 Diploma in Skills for Business (540): Retail
601/2652/8	NCFE Level 3 Diploma in Skills for Business (540): Sales and Marketing
601/6108/5	NCFE CACHE Level 3 Award in Health and Social Care
601/6109/7	NCFE CACHE Level 3 Certificate in Health and Social Care
601/6110/3	NCFE CACHE Level 3 Extended Diploma in Health and Social Care
601/8434/6	NCFE CACHE Technical Level 3 Certificate in Health and Social Care

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Product Code	Name
601/8435/8	NCFE CACHE Technical Level 3 Extended Diploma in Health and Social Care
601/3998/5	NCFE CACHE Level 3 Award in Childcare and Education
601/3999/7	NCFE CACHE Level 3 Certificate in Childcare and Education
601/2629/2	NCFE CACHE Level 3 Diploma for the Early Years Workforce (Early Years Educator)
601/4000/8	NCFE CACHE Level 3 Diploma in Childcare and Education (Early Years Educator)
601/8436/X	NCFE CACHE Technical Level 3 Certificate in Childcare and Education
601/8437/1	NCFE CACHE Technical Level 3 Diploma in Childcare and Education (Early Years Educator)
603/2495/8	NCFE CACHE Level 3 Award in Supporting Teaching and Learning
603/2496/X	NCFE CACHE Level 3 Diploma in Supporting Teaching and Learning
603/2498/3	NCFE CACHE Level 3 Certificate in Supporting Teaching and Learning
601/8791/8	NCFE Level 3 Certificate for Entry to the Uniformed Services
603/5036/2	NCFE Level 3 Certificate in Policing
601/8792/X	NCFE Level 3 Diploma for Entry to the Uniformed Services (540)
601/8793/1	NCFE Level 3 Diploma for Entry to the Uniformed Services (720)
603/5038/6	NCFE Level 3 Diploma in Policing (540)
603/5040/4	NCFE Level 3 Diploma in Policing (720)
601/8794/3	NCFE Level 3 Extended Diploma for Entry to the Uniformed Services
603/5041/6	NCFE Level 3 Extended Diploma in Policing
601/8790/6	NCFE Level 3 Introductory Certificate for Entry to the Uniformed Services
603/5032/5	NCFE Level 3 Introductory Certificate in Policing
601/8878/9/OUT	NCFE Level 3 Certificate in Sport and Physical Activity (Outdoors)
601/8878/9/SES	NCFE Level 3 Certificate in Sport and Physical Activity (Sport and Exercise Science)
601/8878/9/COA	NCFE Level 3 Certificate in Sport and Physical Activity (Sports Coaching)
601/8878/9/WIS	NCFE Level 3 Certificate in Sport and Physical Activity (Working in Sport and Leisure)
601/8881/9/OUT	NCFE Level 3 Diploma (540) in Sport and Physical Activity (Outdoors)
601/8881/9/SES	NCFE Level 3 Diploma (540) in Sport and Physical Activity (Sport and Exercise Science)
601/8881/9/COA	NCFE Level 3 Diploma (540) in Sport and Physical Activity (Sports Coaching)
601/8881/9/WIS	NCFE Level 3 Diploma (540) in Sport and Physical Activity (Working in Sport and Leisure)
601/8882/0/OUT	NCFE Level 3 Diploma (720) in Sport and Physical Activity (Outdoors)
601/8882/0/SES	NCFE Level 3 Diploma (720) in Sport and Physical Activity (Sport and Exercise Science)
601/8882/0/COA	NCFE Level 3 Diploma (720) in Sport and Physical Activity (Sports Coaching)
601/8882/0/WIS	NCFE Level 3 Diploma (720) in Sport and Physical Activity (Working in Sport and Leisure)
601/8883/2/OUT	NCFE Level 3 Extended Diploma in Sport and Physical Activity (Outdoors)
601/8883/2/SES	NCFE Level 3 Extended Diploma in Sport and Physical Activity (Sport and Exercise Science)
601/8883/2/COA	NCFE Level 3 Extended Diploma in Sport and Physical Activity (Sports Coaching)
601/8883/2/WIS	NCFE Level 3 Extended Diploma in Sport and Physical Activity (Working in Sport and Leisure)
601/8877/7/OUT	NCFE Level 3 Introductory Certificate in Sport and Physical Activity (Outdoors)
601/8877/7/SES	NCFE Level 3 Introductory Certificate in Sport and Physical Activity (Sport and Exercise Science)
601/8877/7/COA	NCFE Level 3 Introductory Certificate in Sport and Physical Activity (Sports Coaching)
601/8877/7/WIS	NCFE Level 3 Introductory Certificate in Sport and Physical Activity (Working in Sport and Leisure)

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Product Code	Name
603/4141/5	NCFE Level 3 Certificate in Travel and Tourism
601/7935/1	NCFE Level 3 Diploma in Travel and Tourism
601/7936/3	NCFE Level 3 Extended Diploma in Travel and Tourism
603/4140/3	NCFE Level 3 Introductory Certificate in Travel and Tourism
601/7934/X	NCFE Level 3 Introductory Diploma in Travel and Tourism
601/7934/X/AVI	NCFE Level 3 Introductory Diploma in Travel and Tourism: Aviation
601/7935/1/AVI	NCFE Level 3 Diploma in Travel and Tourism: Aviation
601/7936/3/AVI	NCFE Level 3 Extended Diploma in Travel and Tourism: Aviation
603/4141/5/AVI	NCFE Level 3 Certificate in Travel and Tourism: Aviation
600/4037/3	NCFE CACHE Level 3 Award in Supporting Individuals with Learning Disabilities
601/2147/6	NCFE CACHE Level 3 Diploma in Early Years Education and Care (Early Years Educator)
601/2251/1	NCFE CACHE Level 3 Diploma in the Principles and Practice of Dental Nursing
601/3474/4/ LDSS	NCFE CACHE Level 3 Diploma for the Children and Young People's Workforce (England) (Learning, Development and Support Services)
601/3474/4/SC	NCFE CACHE Level 3 Diploma for the Children and Young People's Workforce (England) (Social Care)
601/3955/9	NCFE CACHE Level 3 Certificate in Preparing to Work in Early Years Education and Care
601/6774/9	NCFE Level 2 Technical Award in Music Technology
601/6777/4	NCFE Level 1 Technical Award in Music Technology
601/6779/8	NCFE Level 3 Applied General Certificate in Music Technology
601/8437/1/KNO	NCFE CACHE Technical Level 3 Diploma in Childcare and Education (Knowledge Only Pathway)
601/8438/3	NCFE CACHE Technical Level 3 Diploma in Early Years Education and Care (Early Years Educator)
601/8908/3	NCFE Level 3 Applied General Certificate in Business and Enterprise
603/0844/8	NCFE Level 1 Technical Award in Graphic Design
603/0845/X	NCFE Level 2 Technical Award in Graphic Design
603/0851/5	NCFE Level 1 Technical Award in Interactive Media
603/0852/7	NCFE Level 2 Technical Award in Interactive Media
603/2650/5	NCFE Level 1/2 Technical Award in Health and Fitness
603/2913/0	NCFE CACHE Level 3 Applied General Award in Health and Social Care
603/2914/2	NCFE CACHE Level 3 Applied General Certificate in Health and Social Care
603/2955/5	NCFE Level 1/2 Technical Award in Business and Enterprise
603/2960/9	NCFE Level 1/2 Technical Award in Performance Skills
603/2963/4	NCFE Level 1/2 Technical Award in Engineering
603/2964/6	NCFE Level 1/2 Technical Award in Art & Design
603/2987/7	NCFE CACHE Level 3 Applied General Award for Early Years, Childcare and Education
603/2988/9	NCFE CACHE Level 3 Applied General Certificate for Early Years, Childcare and Education
603/3292/X	NCFE CACHE Level 2 Technical Certificate in Working with Children in Early Years and Primary Settings
603/3293/1	NCFE CACHE Level 2 Technical Award in Child Development and Care
603/3294/3	NCFE CACHE Level 2 Technical Award in Health and Social Care
603/3437/X	NCFE Level 3 Certificate in Mathematics for Everyday Life

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Product Code	Name
603/6039/2	NCFE CACHE Level 3 Diploma for Children's Care, Learning and Development (Northern Ireland)
603/7477/9	NCFE CACHE Level 3 Extended Diploma for Children's Care Learning and Development (Northern Ireland)
CYPOP5	Understand How to Set Up a Home Based Childcare Service
603/7882/7	NCFE Level 3 Certificate in Data
610/0009/0	NCFE Level 3 Certificate in Digital Support
610/0143/0	NCFE Level 3 Certificate in Championing Sustainability in the Workplace
610/0522/8	NCFE Level 3 Certificate in the Principles of Blockchain
610/0568/X	NCFE Level 3 Certificate in Mobile Application Development
610/0585/X	NCFE Level 3 Certificate in Search Engine Optimisation (SEO) and Analytics
610/0645/2	NCFE CACHE Level 3 Diploma in Playwork